

**Dover Town Report Committee**  
**Meeting of January 7, 2016 – 6:30 p.m.**  
**MINUTES**

**Present:** Jill French, Mary Kalamaras, Kathy Weld

The meeting began at a regularly scheduled BOS meeting during which the DTRC sought input and direction from the Selectmen to assist in the selection of a new printer for the 2015 Town Report. Prior to the meeting, the DTRC had sent a memo to the Selectmen outlining the pros and cons of digital vs. offset printing, along with its recommendation for the Dover Town Report. It also provided examples of other town reports in both formats. The Selectmen favored moving to a digitally printed report.

After meeting with the Selectmen, the committee members reviewed the digital printer quotes received to date and voted to contract with King Printing of Lowell to digitally print 2300 copies, using paper that would produce the highest premium quality output. King Printing would have the report covers done by an offset printer. Mary will work with Tom Campbell at King Printing to finalize the contract.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Kathy Weld