

**MEETING MINUTES
BOARD OF SELECTMEN
January 7, 2016**

At 6:30 PM, Chairman James P. Dawley, Jr. called the meeting to order with members Robyn Hunter and Candace McCann present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator; and Mona DiSciullo, Administrative Assistant.

ATTENDANCE: Kathy Weld, Mary Kalamaras, Jill French, Town Report Committee; Jim Repetti, Town Moderator; Felicia Hoffman, Town Clerk; Kate Cannic, Warrant Committee

PRESS: Maureen Sullivan, Dover-Sherborn Press

Kathy Weld re: Printing of the Town Report

Members of the Town Report Committee came before the Board seeking their input in selecting a new printer for the Town Report. Courier, the Town Report's printer for the past 15 years, closed their offset printing plant, and the Committee has solicited bids from both offset and digital printers. Discussion centered on the factors and comparisons of both offset and digital printing including cost, quality of paper, time requirements, image quality and environmental benefits. An increasing trend among towns is to distribute their Town Reports online with a limited number of copies available at Town Hall. Given the lower cost and the trend toward digital printing and distribution, the Committee recommended that the Town switch to digital printing. The Selectmen agreed with the Committee's recommendation to switch to digital printing and commended them for their thorough research and for producing a wonderful Town Report year after year.

Discussion of the Minuteman District School Committee's Request for a Special Town Meeting

The Minuteman District School Committee has requested that each of the District's 16-member towns hold a Special Town Meeting to vote on the amended District Agreement. The Warrant Articles to be voted on at the meeting are as follows:

- To accept the amended Regional Agreement dated December 21, 2015

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- To allow Dover to withdraw from the Minuteman Regional School District, and
- To advise the Dover School Committee on entering into an intergovernmental agreement with the Minuteman District or any other school district to provide for Dover students to attend the Minuteman School or any other regional school district if the Town votes to withdraw.

A minimum of 175 residents is required for a quorum. The Selectmen, Town Moderator and Town Clerk stressed the importance of learning more about the Articles being voted by attending the Open Hearing and the Moderator's Meeting scheduled for January 25 and February 4, 2016, respectively, and strongly urged the residents to attend and vote at the Town Meeting scheduled for February 8, 2016.

Mr. Dawley moved to open and close the Warrant for the Special Town Meeting on January 7, 2016, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to convene a special Town Meeting to be held on Monday, February 8, 2016 at 7 PM at the Dover-Sherborn Regional School for the purpose of voting to amend the Regional School District Agreement of the Minuteman Regional Vocational School District, seconded by Mrs. Hunter; it was unanimously voted.

Review 2016 Annual Town Meeting Warrant Articles Submitted to Date

In addition to 14 annually recurring Articles, 14 Article placeholders have been submitted to date:

- Council on Aging - Amend C4-§36 of Dover Code (rotation of COA members)
- Citizens' Petition - Accept Hawthorne Lane and Clover Circle as Public Ways
- Conservation Commission - Replenishment of Conservation Commission Fund
- D-S Regional School Committee - Borrowing to pay costs of capital equipment and/or improvement items
- Selectmen - Adopt C.119 of the Zoning bylaws of the Dover General Bylaws (Stretch Energy Code)
- Planning Board - Revise Site Review Section of Zoning Bylaws

- Planning Board - Revise Zoning Bylaws to Create As-of-Right Siting of Solar Photovoltaic Overlay District
- Selectmen - 46 Springdale Avenue - Authorize Sale of Residence and Outbuildings
- Citizens' Petition - Acceptance of Gift of Land From The Meadows Homeowners' Association
- Citizens' Petition - Authorize Board of Selectmen to Enter Into a Lease with the MBTA

Award Tree Removal Bid

The bids for tree removal were opened on Tuesday, January 5, 2016, and of the five submitted, Stumpy's Tree Service of Ashland, MA, was the lowest bidder.

Mrs. Hunter moved to award the tree removal bid to Stumpy's Tree Service of Ashland, MA, seconded by Ms. McCann; it was unanimously voted.

Execute Agreement Between the Town of Dover and Mills Whitaker Architects for an Accessibility Study at the Caryl Community Center

As voted at the 2015 Town Meeting, renovations to the Caryl Community Center over the next three years will include a facilities upgrade, replacement of the boiler plants, and upgrade of heating, piping and controls. Under the Massachusetts Architectural Access Board Regulations, full compliance of ADA standards is necessary if and when the value of construction at the facility over a three-year period meets or exceeds 30 percent of the full and fair cash value of the building, exclusive of land.

The Board has taken a proactive approach in that they have secured the services of Mills Whitaker Architects who will undertake a study to determine improvements required at the Center to meet full compliance, should it be necessary.

Mr. Dawley moved to execute the Agreement between the Town of Dover and Mills Whitaker Architects for an Accessibility Study at the Caryl Community Center, seconded by Ms. McCann; it was unanimously approved.

Other Business:

Mileage Reimbursement Rate

Mr. Dawley moved to approve the business mileage reimbursement rate of .54 per mile in 2016 pursuant to past practices of following the Internal Revenue Service's published rates, seconded by Mrs. Hunter; it was unanimously voted.

Prior Notice - Building Maintenance

Mr. Dawley moved to approve a Prior Notice in the amount of \$9,500 to Building Maintenance for the cost of a handicapped feasibility study for the Caryl

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Community Center to be undertaken by Mills Whitaker Architects, seconded by Mrs. Hunter; it was unanimously approved.

Citizens' Comments

There were no citizens' comments.

Adjournment

At 7:14 PM, Mr. Dawley moved to adjourn, seconded by Mrs. Hunter; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Robyn Hunter, Clerk