

Dover Parks and Recreation Committee

Meeting of May 27, 2015

Meeting Minutes

P&R Commissioners Present: Christopher Boland, Nancy Simms, Peter Davies,
Eric Loeffler, Valerie Lin

P&R Employees Present: David MacTavish, Mark Ghiloni and Amy Caffrey

Others Present: James Stuart

1. The meeting was called to order at 7:30 a.m.

2. Approval of Meeting Minutes:

The April 29, 2015 Meeting Minutes, as amended, were approved 5-0.

3. P&R Commission Appointments:

The Commissioners voted 5-0 to appoint Christopher Boland as Chairman, Nancy Simms as Secretary, and Peter Davies as Treasurer.

4. Revolving Fund:

The Commissioners discussed the Town Accountant's written response to Mr. MacTavish's request for clarification on the FY2014 Surplus Allocation of \$10,000.00. According to the Town Accountant, the current allocation of \$10,000.00 would increase the Unreserved Funds to \$20,000.00. *The Commission voted 5-0 to re-allocate the \$10,000.00 toward existing operations as follows: \$2,500.00 toward Re-finishing the Gym Floor at the Caryl Center, and \$7,500.00 toward the Tennis Court Repairs at Caryl Park.*

5. Caryl Park Tot Lot Update:

Mr. MacTavish reported that Department completed its clean-up of the Tot Lot and installed new sand and wood chips.

6. Donation Request for Caryl Gym:

The Commissioners discussed Mr. Andrew Spellman's request to donate \$7,500.00 to cover the cost of purchasing and installing two new basketball backboards at the Caryl Center Gym. Mr. MacTavish reported that he obtained a quote for \$6,550.00 for the backboards. *The Commissioners voted 5-0 to accept the gift subject to further approval by the Board of Selectmen.*

7. Road Race at Dover Days: Mr. MacTavish reported on his efforts to obtain assistance from high school volunteers to manage the Road Race.

8. Spring Program Update:

Mr. Ghiloni reported that the Spring Programs are going well. Pre-K enrollment has increased. The recent outdoor movie night was a success. Approximately 175 people attended the movie, an increase over last year.

9. Summer Staff:

The Commission discussed and voted 4-0 to hire Lizzy Simms for the summer staff.
Commissioner Simms abstained from the vote.

10. Other Business:

The Commission voted 5-0 to appoint Mr. MacTavish as Director for FY2015-2016.

The Commission voted 5-0 to appoint Mr. Ghiloni as Assistant Director for FY2015-2016.

The Commission voted 5-0 to appoint Ms. Caffrey as Programing Assistant for FY2015-2016.

11. The Meeting was adjourned at 8:32 a.m.

12. The next two meetings are scheduled for Wednesday, July 8, 2015 at 7:30 a.m., and Wednesday, August 19, 2015 at 7:30 a.m.

Respectfully submitted,

Eric H. Loeffler