

## Dover Parks and Recreation Committee

Meeting of April 29, 2015

### Meeting Minutes

**P&R Commissioners Present:** Christopher Boland, Nancy Simms, Peter Davies, Eric Loeffler, Valerie Lin

**P&R Employees Present:** David MacTavish, Mark Ghiloni and Amy Caffrey

**Others Present:** Jim Dawley, Rodney Petersen, James Stuart, Mike Gilio and John Forman

1. The meeting was called to order at 7:30 a.m.

2. Approval of Meeting Minutes:

*The March 25, 2015 Meeting Minutes were approved 4-0.*

3. Dugouts:

The Commissioners discussed a proposal by the Dover-Sherborn Youth Baseball & Softball Club to fund the building of two dugout structures at the baseball field at Chickering Field. Messrs. Gilio and Forman were present on behalf of the Club. The Commission was shown conceptual drawings of the proposed structures. For security and safety reasons, and per the suggestion of the Police Chief, the dugouts would be constructed in an "open" fashion such that the interior can easily be viewed from afar. Mr. Dawley stated that the Selectmen would have to approve and accept the gift to fund the construction. The Commissioners voted 5-0 to approve the concept subject to further review and approval of finalized drawings, and subject to approval from the Selectmen.

4. Field Maintenance Contract:

Mr. MacTavish reported that he has been in contact with Ben Leach of Sports Turf Specialties (STS) regarding a proposed three year maintenance contract for Chickering and Caryl Fields. The process is taking longer than expected due Mr. MacTavish and Mr. Leach's spring schedules and the time required to prepare a document for public bidding. Mr. Leach has suggested waiting until they both have more time in June/July to prepare the bid documents. The bid would then be ready for approval by late September which would give the Commission time to present it to the Warrant and/or Capital Budget Committees for the 2017 budget process.

5. Revolving Fund:

Mr. MacTavish reported an issue concerning his and Mr. Ghiloni's discussion with the Town Accountant regarding an apparent surplus of \$10,000 in the Revolving Fund. The Commissioners requested that Mr. MacTavish seek written clarification on the issue from the Town Accountant.

6. Other Business:

Mr. Ghiloni reported that the annual Fishing Derby was held with success. 48 children participated in the Derby.

A discussion was had concerning the "Fun Run" at Dover Days. Mr. MacTavish will look into obtaining student volunteers to assist with the run.

Mr. MacTavish reported that John Gilbert is retiring on July 3, 2015. His position will need to be filled as a result.

Mr. MacTavish reported that Matthew Benson, a Boy Scout with Troop 1 Dover, will have the sheds at Caryl Field painted as part of his Eagle Scout Service Project.

Commissioner Boland provided an update on the status of the Springdale Study Committee and possible uses of the property being discussed.

7. The Meeting was adjourned at 8:15 a.m.

8. The next meeting is scheduled for Wednesday, May 27, 2015 at 7:30 a.m.

Respectfully submitted,

Eric H. Loeffler, Secretary