

Dover Parks and Recreation Committee

Meeting of March 25, 2015

Meeting Minutes

P&R Commissioners Present: Christopher Boland, Nancy Simms, Eric Loeffler, Valerie Lin

P&R Employees Present: David MacTavish, Mark Ghiloni and Amy Caffrey

Others Present: James Stuart

1. The meeting was called to order at 7:30 a.m.

2. Approval of Meeting Minutes:

The December 11, 2014 Meeting Minutes, as amended, were approved 4-0.

3. Field & Turf Update:

Mr. MacTavish reported on the status of the report from Ben Leach of Sports Turf Specialties regarding the core samples that were collected at Caryl Park field. The Commission requested that Mr. MacTavish work with Mr. Leach to prepare two proposals/options for improving the field including, (a) a multi-year maintenance/improvement plan, and (b) a short term plan to overhaul the entire field, so that both options can be put out to bid for pricing and consideration by the Commission.

4. Winter Damage:

Mr. MacTavish reported that some of the turf at the Caryl baseball field (Caryl 1), appears to have suffered "winter-kill" caused by snow and ice sheets over the winter.

5. Town Meeting:

The Commissioners discussed the Capital Budget Committee's approval of P&R's 2016 capital budget request to replace a small utility vehicle ("Gator") for the cost of \$21,000.00.

6. Spring Programs:

Mr. Ghiloni reported on upcoming spring programs, and discussion was had regarding the need for an alternate location for the annual Spring Egg Hunt given the existing snow on the Town Common. Mr. Ghiloni also reported that the P&R brochure was mailed at the end of February, and that while some winter programs are being extended due to the winter weather-related cancellations, most spring programs are expected to start on time.

7. Office Hours:

The Commission discussed the current office hours of the P&R Department, and directed that the office should be open from 9:00am to 5:00pm, Monday through Friday, and posted as such.

8. Other Business:

Mr. MacTavish updated the Commission regarding the broken basketball hoop at the Chickering School Gym, as discussed at the December 11, 2014 meeting. Mr. MacTavish informed the Commission that the hoop was fixed by the school, but was subsequently broken again and remains in disrepair. The Commission asked Mr. MacTavish to follow-up with the school regarding the problem.

8. The Meeting was adjourned at 8:25 a.m.

9. The next meeting is scheduled for Wednesday, April 29, 2015 at 7:30 a.m.

Respectfully submitted,

Eric H. Loeffler, Secretary