

Dover Recycling Committee
9/9/2015 Meeting Minutes – approved

Present: Mike Kinchla, Carol Lisbon, Wendy Muellers, Chris Poulsen, Matthew Schmid,
Amy Wilcox

Absent: Savita Shukla

Agenda

1. Call to order

2. Approval of last meeting minutes 8/12/2015

3. Dover Days Fair

4. SMART/PAYT Next Steps

5. Member proposals for FY2016 Initiatives

6. Committee member reports
 - Treasurer
 - Deposit Trailer Coordinator
 - Communications Coordinator
 - Website Coordinator
 - Transfer Station Coordinator
 - School Coordinator

1. Meeting Called to Order

2. August 12, 2015 Minutes approved.

3. Dover Days Fair – Saturday, 9/12 9-4pm

C.Poulsen provided an update on plans for Dover Days.

This year's focus will be the Food Scraps Program, as a most effective way to divert the heaviest household waste from the waste stream.

Secured 2 booths w/Park&Rec in same location as last year, billed to Highway Dept.
Arranged for pigs and pen to be picked up at farm at 7:30am - C.Poulsen and M.Kinchla to transport. Possible chickens and ducklings as well.
Signs from last year will be used again, currently in Recycle closet.
Ordered one additional, billed to Highway Dept. - M.Kinchla to pick up Thursday or Friday.

There will be two contests with 3:30pm draw:

Name the pigs – M.Kinchla preparing raffle ticket

Food Scrap Pails - Those committing to sign up with the Food Scraps Program, will be entered to win the Scrap Pails on display.

M.Kinchla arranges for Scrap Pails display and raffle ticket.

Will draw name of individual to whom free pail set will be awarded.

Will submit names of those signing up for Program to Karen Hayette/BOH to schedule.

C.Lisbon, C.Poulsen & M.Kinchla set up and man morning shift, A.Wilcox, W.Muellers & M.Kinchla to do afternoon.

A.Wilcox to connect with C.Hughes and Park&Rec to ensure recycle barrels will be placed by each trash barrel at event.

4. SMART/PAYT Next Steps

On the evening of 9/1, DRC interns Tatiana Gelaf Romer and Victoria Friesen, both rising DSHS seniors, presented their summer research and findings to attendees gathered in the Board of Selectmen's office. The presentation was videotaped for broadcast on Dover local television stations. All DRC members were present as well as C.Hughes of the Highway Department and Kathi Mirza of MassDEP. The subject of their research was SMART/PAYT towns in MA, and the program's success in reducing household trash. Additionally, the students outlined best practices & recommended design/implementation considerations for Dover, along with a timeline for implementation in Fall 2016 to be considered. DRC agreed to determine, at 9/9 Committee meeting, their support for SMART/PAYT, proposed timeline, and next steps.

At 9/9 DRC meeting, all members reported being impressed with and in support of putting student's research and findings in front of the BOS. After much discussion surrounding operational and financial planning considerations, it was agreed that the proposed timeline was aggressive, and that proposing a Fall 2017 implementation date more feasible.

It was agreed that C.Poulsen and C.Lisbon would present SMART/PAYT research to BOS to gauge interest, confirm process. Based on meeting will plan accordingly.

5. Member proposals for FY2016 Initiatives

a. Transfer Station Initiatives (per 6/6/2015 Minutes):

- Secure additional roll off for rigid plastics– possible preliminary rental
- Set aside dedicated area for Construction recyclables, including clean construction wood
- Move electronics trailer from front gate, as it is too accessible
- Set aside storage shed for DRC
- Cover 2nd opentop – for household
- Establish a means to weigh/quantify yard waste

C.Lisbon reported having met with C.Poulsen, C.Hughes and D.Ramsey. C.Hughes and D.Ramsey were supportive of above proposals and agreed to submit budget provisions for both a rolloff container for bulky items and for a Shredder program twice a year

Trial use of universal refuse shed (behind cardboard) to house items to be sold (recycle bins, rainbarrels, etc.) was suggested by C.Hughes.

Tracking of sales and quarterly reports thereof to be managed by Nancy Bates along with DEP tonnage reports.

b. Additional Shredder & Bulk Day in October, proposed 10/24.

Next Steps – A.Wilcox to clear date with C.Hughes. M.Kinchla/W.Mueller to secure vendors for shredding, tires, rigid plastics, bikes-not-bombs. M.Schmid to post notices to website. Mattress event to be organized for Spring 2016.

- c. Buy Recycled Program – to be updated next month.
- d. Book Container and Textile overflowing. Overflow books either end up in waste stream (heavy and expensive) or in paper recycling (which takes time for staff to process). A.Wilcox to follow up with C.Hughes for how these will be managed – additional containers, or picked up more often, and who is main contact in his department.

6. Committee member reports

Treasurer - Matthew Schmid submitted report.

Deposit Trailer Coordinator – No discussion

Communications Coordinator – No discussion

Website Coordinator – No discussion

School Coordinator - A.Wilcox to connect with new administration after first week of school as well as PTOs @ Chickering, MS and HS, Down to Earth HS Club and MS Enviro CAG.

The committee discussed the need to have Craig Hughes present at least once per quarter. A.Wilcox to confirm November date with C.Hughes.

Next Meetings:

October - Wednesday, 10/7, 2015 7-9 PM Town Garage

November – Wednesday, 11/11, 2015 8-10 AM Town Garage (to be confirmed with Craig)

December – Wednesday, 12/2, 2015 7-9 PM Town Garage

Meeting adjourned.