

**Dover Recycling Committee**  
**7/7/2015 Meeting Minutes – approved**

**Present:** Mike Kinchla, Carol Lisbon, Wendy Muellers, Chris Poulsen, Matthew Schmid and Amy Wilcox

**Absent:** Savita Shukla

**Agenda**

1. Call to order
2. Approval of last meeting minutes 6/3/2015
3. Review of Shredder Day 6/6/15 (M. Kinchla/W. Muellers)
4. PAYT Project Update – 2015 Summer Interns
5. Transfer Station Initiatives
6. Committee member reports:
  - Treasurer
  - Deposit Trailer Coordinator
  - Communications Coordinator
  - Website Coordinator
  - Transfer Station Coordinator
  - School Liaison
7. Membership Update

**I. Meeting Called to Order**

**II. June Minutes passed.**

**III. Report on Shredder Day, 6/6 (Wendy Muellers, Mike Kinchla)**

Tremendous turn out clearly indicated interest & need in such an event. Rigid Plastics were collected and were brought to Wellesley. Roughly 30 bikes were collected by Bikes Not Bombs for refurbishing & donating. Committee all in favor of doing this kind of event again.

**Areas for improvement:**

As truck filled quickly, w/in 2.5hrs, many residents were disappointed to be turned away. There had been no limit imposed as to how much paper one person could bring, some brought extraordinary loads. The line moved slowly at times partially due to individuals feeling the need to witness the shredding of their personal documents.

Solves for next time:

Instill a per person weight limit

2 separate lanes – one lane for those needing to witness, an express lane for those who wish to drop & go

Vendor to bring more totes – had 3, more would expedite

More volunteers would expedite, better crowd management, possible opportunity for info gathering – those in line could be solicited to sign up for Clean Up (if done in April), potentially asked to fill out survey (tbd).

Make more info available ahead of event via website, – what can/can't be included (clips, staples, etc.)

As this event not only provided a needed service to residents as well as keeping the paper out of the waste stream, the committee is in support of having another like it, perhaps in April. Scheduling options mentioned included: April/October, or perhaps establishing a “Green Month” in which each weekend is devoted to particular items of collection.

Overall cost for event: \$500

Breakout: \$350 for shredder, \$150 for signs

Jay Hughes paid for signs (advertising for him) and \$200 of shredder cost.

Town paid remaining \$150 shredder.

#### **V. Overall Transfer Station business:**

Discussed merits of moving the book bin to behind Mary's Swap Shop, or simply create signage directing to “put books in swap shop first”. Majority agreed that books seem to make it into Mary's first, and that residents seem to understand the choice and do not need to be told.

Need for rigid plastic trailer to be discussed with Craig Hughes.

Next Steps:

Wendy and Mike to meet and discuss plans with Craig Hughes.

#### **IV. PAYT**

Tatiana Galaf, Vickie Friesen – 2015 Summer Interns

These students expressed keen interest in continuing the research they conducted last year. They have been working under Chris Poulsen's supervision, with Kathi Mirza/Mass DEP's valuable involvement and incredible resources.

Overview of the 143 towns in MA that use PAYT, focusing on 5 towns in database that look like Dover in size, use of Transfer Station rather than curbside, etc.

- Littleton
- Sandwich
- Needham
- Duxbury
- North Brookfield

Goal to develop design/implementation plan that might be appropriate for Dover.  
Will present to committee and Highway Department @ a special 9/1 meeting.  
Chris to confirm Kathy Mirza's availability to attend.

## **VI.**

**Treasurer's Report** - Matthew presented year end numbers.

Deposit – Savita absent

Communications – John absent

Website – Bill Clark working on changes

Friends of Dover Recycling – emailed Savita to get onto Redemption Trailer Schedule.

Next Meeting (August) Agenda to include:

Lay out calendar of events

Topics for each meeting.

Sept: Buy Recycled

Chris has located and will provide Committee members with Dover's Buy Recycled Policy from 1990's.

Wendy to review with plan to bring before the Selectmen in September so that this policy can be reinstated as continuing steps toward eligibility of Mass DEP Grants.

Meeting adjourned.

Next Meeting: Tuesday, July7, 7pm-9