

**Dover Recycling Committee
6/3/2015 Meeting Minutes – approved**

Present: Mike Kinchla, Wendy Muellers, Chris Poulsen (via Skype), Matthew Schmid and Amy Wilcox

Absent: Savita Shukla

Also in attendance: Carol Lisbon

Agenda

1. Call to order
2. Approval of last meeting minutes 5/6/2015
3. Shredder Day 6/6/15 (M. Kinchla/W. Muellers)
4. Friends of Dover Recycling Scholarship Award & 2016 Funding (A. Wilcox/C. Poulsen)
5. Mass-DEP Grant Eligibility, ReTRAC filings/Buy-Recycled Policy (C. Poulsen)
6. Summer Interns Update (C. Poulsen)
7. Membership Update (C. Poulsen)
8. Committee member reports
 - Treasurer
 - Deposit Trailer Coordinator
 - Communications Coordinator
 - Website Coordinator
 - Transfer Station Coordinator
 - School Liaison

I. Meeting Called to Order

II. May Minutes passed as amended.

III. Shredder Day, 6/6 (M.Kinchla, W.Muellers)

See attached report.

2014 event took in 3,000 lbs of paper.

2015 Net Cost: \$150

\$350 to Highland Shredding (last year's reduced price again, cost will go up next year, competitive quotes \$650-750)

\$150 for (2) signs Gemini Signs, Marlboro

Jay Hughes to pay the \$350.

IV. Friends of Dover Recycling Scholarship Award and 2016 Funding (A.Wilcox)

Amy, on behalf of Friends of Dover Recycling, reported the first-time Environmental Steward Scholarship is being awarded to DSHS graduating senior Chloe Williams, award ceremony taking place concurrently. Impressive applications were submitted by three deserving seniors.

Criteria:

Friends of Dover Recycling seeks to recognize outstanding community service and leadership in the field of environmental sustainability by awarding a \$500 Scholarship to a current Dover Sherborn High School (DSHS) senior who demonstrates a passion for, actively participates in, and is committed to continued involvement as a steward of a sustainable environment following their graduation from DSHS.

Thank you notes will be sent to all three, requesting permissions to use artwork/poem/ presentation on website, in newspaper (with parent permissions as well).

Interest was expressed in having DRC grant such an award, however, the funding of any grant/gift is inherently problematic for a town Committee.

It was agreed that the Friends of Dover Recycling will continue as sponsor in subsequent years as long as there are interested participants.

Funding can be through donations as it was this year, or the group can take on month of the Redeem trailer, proceeds to fund Scholarship.

Next steps: Get on trailer schedule for next year

V. Mass-DEP Grant Eligibility, ReTRAC filings/Buy-Recycled Policy (C. Poulsen)

Chris reported that Eligibility for Mass DEP Grants was not met for this year, but should be possible for next year. In the end there were two hurdles:

1.) Town had back reporting which was due to Mass DEP. Chris Poulsen accomplished this by getting all figures in back to 2011. Moving forward Highway Dept will continue its reporting.

2.) Eligible Towns must have "Buy Recycled" Policy in place, circulated to all town departments, and adhered to.

Dover had had such a policy in place in 2007, however, has not been in use.

It was agreed that DRC will put this on Fall agenda, to update policy, get on a Fall BOS meeting agenda to approve. Wendy to lead, Amy & Mike to assist.

Goal to have "Buy Recycled Policy" in place, and months of compliance for next spring when Grant application due.

VI. Summer Interns Update (C. Poulsen)

Chris was pleased to report that two interns from last summer will be returning.

Vickie Freisen and Tatiana Gelaf will be working 10 hours per week during the summer, beginning with a meeting on 6/20 w/Kathi Mirza. Their assignment will be to select best 10-20 PAYT towns in state to study and summarize, present to committee for possible recommendation to town.

VII. Membership Update (C. Poulsen)

As was reported last month, with Tracy Boehme stepping down, there is an opening for a new member. Carol Lisbon was asked to consider finishing Tracy's term. Carol agreed, all voted in favor of submitting Carol's name to the BOS for appointment. Both Chris Poulsen's and Matthew Schmid's terms are up at month end. Both were asked to consider new term, both agreed to be reappointed. Chris, as Chair, agreed to ask BOS to appoint all three at next board meeting (6/9).

VIII. Committee member reports

- Treasurer – Matthew's attached.
- Deposit Trailer Coordinator - Savita not in attendance.
- Communications Coordinator – John not in attendance.
- Website Coordinator – Bill working on changes and updates. Transfer Station page should link to DRC page
- Transfer Station Coordinator –

From the wish list of improvements at the Transfer Station, it was agreed that the following were to be focussed on:

1. Additional roll off for rigid plastics– possible preliminary rental
2. Dedicated area for Construction recyclables, including clean construction wood
3. Move electronics trailer from front as it is too accessible
4. Storage shed for DRC
5. Cover the 2nd opentop – for household
6. Means to Weigh/Quantify yard waste

Over the summer, Mike and Wendy will work through options, sketch plan to present. Carol and Mike to engage Craig at morning meeting (Wendy unavailable mornings). Budget as interim (with eye to receive grant in Sprint 2016). Review with Dave Ramsey, submit in October.

SUMMER Meeting Dates agreed upon:

July 7, 7pm

August 12, 7pm

September 9, 7pm

Meeting adjourned.

Next Meeting: Tuesday, July7, 7pm-9