

Dover Recycling Committee
5/6/2015 Meeting Minutes – approved as amended

Present: Mike Kinchla, Wendy Muellers, Chris Poulsen (via Skype), Matthew Schmid, Savita Shukla, and Amy Wilcox

Absent: Tracy Boehme, Carol Lisbon

Agenda

1. Call to order
2. Approval of last meeting minutes 4/1/2015
3. Spring Clean-Up Report (A. Wilcox)
4. Preparation for Shredder Day (6/6/15) (M.Kinchla)
5. Grant Writing/Grant Opportunities (W. Muellers)
6. Mass DEP Recycling & Solid Waste Surveys/ReTRAC (C.Lisbon)
7. PAYT Project Update (C.Poulsen)
8. Membership Update (C.Poulsen)
9. Committee member reports
 - Treasurer
 - Deposit Trailer Coordinator
 - Communications Coordinator
 - Website
 - Transfer Station Coordinator
 - School Liaison
10. New Business (Specify)
11. Adjourn

I. Meeting Called to Order

II. April Minutes unanimously approved

III. Spring Clean-Up Report (A.Wilcox)

Reported a successful Clean Up, 5/2. Beautiful weather, good coverage by volunteers, thanks in large part to Mike Kinchla's additional publicity – this year posted flyers in Dover Market, Post Office, Town House, mailers. Many returning coordinators, as well as.

Of special note:

- Center Street was well covered this year with many Center Streeters stepping up.
- New participation from those on Hawthorne Street in the center of town.
- Irene Weider, Middle School Science teacher gathered group from Environmental CAG group.
- Thanks are due to Karl Johnson, Dedham Street resident who singlehandedly tackled the heavily littered far end by Needham/Westwood.

Thoughts for next year:

- Unanimous agreement to keep the event in May rather than March, due to better chance of lack of snow coverage and warmer days.
- Impress upon volunteers that filled bags are to be delivered to Transfer Station by Volunteers – many bags were left roadside. Continue to offer to pick up for them if needed.

- Leave safety signs and banner up through the weekend and roadside yellow bags until Monday - to encourage any other late entry volunteers.
- Publicize in newspapers, add to the notice that gets posted on the website a link to the Recycling page and calendar
- Consider using sign-up program that Wendy's husband developed for Westwood

IV. Preparation for Shredder Day, 6/6 (M. Kinchla)

Saturday, June 6, 9am-12pm

Transfer Station

Residents are encouraged to bring any documents to be shredded.

Vendor Highland Shredding's rate remains consistent with last year \$350.

In addition to Shredder Day, residents are encouraged to recycle bicycles.

Bikes Not Bombs (Steven Bosco) will be vendor for bike collection.

There is no charge for BNB, but there is a suggested contribution of \$10 for each bike dropped off.

Collected bikes are refurbished and donated to those in need.

(2) new banners will be created and placed on town Common and at Transfer Station. Will include logos for BNB and Jay Hughes' real estate company, and together will cost \$225. Jay Hughes to pay for banners.

Roadside signs will cost \$100.

Total cost estimated for event: \$675

Majority ruled in favor.

Matthew will secure Town Home Page write up, will also post on DRC calendar with drop down.

Additional Transfer Station business:

Wendy & Mike to talk to Craig about setting an area aside permanently for Rigid Plastics. Wellesley accepts Rigid Plastics once a week.

Plans were discussed for a **Recycling Committee Shed** to be built to house and store items to be sold such as Water Barrels, Composters, Recycle Bins

Wade has agreed to handling money when purchases are made.

V. Grant Writing/Grant Opportunities (W. Muellers) See attached report.

Wendy attended one of the MA DEP Sustainable Materials Recovery Program Grant Writing Workshops. Full report attached.

Overview: Funding is offered to all MA municipalities for recycling, composting, reuse and source reduction activities that increase diversion of solid waste and household hazardous waste throughout the state.

Specific prerequisites are in place including:

- Municipalities must have Waste and Recycling data in Re-TRAC Connect system for 2013 and 2014.
- Municipality must have "Buy Recycled" policy in place, with annual notifications being received annually by department heads with purchasing power
- Muni must have paper, bottle and can recycling in place in all buildings.

Wendy voiced special interest in first item on report **Carpet and Mattresses** recycling incentive – grant of up to \$7,500 for container as well as (#9) Recycling Dividends Program.

Discussion ensued as to town of Dover's status on Prerequisites, and whether sufficient process could be made by June 10 deadline.

Solid Waste and Recycling Data – 2011, 2012, 2013 and 2014 have not been filed. Chris to meet with Dave Ramsey Thursday to discuss compliance.

VI. Mass DEP Recycling & Solid Waste Surveys/ReTRAC

In Carol's absence, Chris filled in the history that prior to 2011, in addition to the Highway Dept numbers, some reporting had been submitted by DRC Treasurer, Fran Aiken (Automotive waste, Books/media, Bulky rigid plastics, Carpeting, Electronics waste, Large appliances, Mattresses, Mercury bearing products, Styrofoam, Paint, Textiles, Wood). These reports have not been made since. Chris to follow up with Dave Ramsey and the Highway Dept to continue reporting. Carol Lisbon confirmed with Dave Ramsey and Craig Hughes that it is the job of the Highway Department's to complete the survey annually moving forward.

VII. PAYT Project Update (C.Poulsen) –

Further research may be done this summer with two interns, potentially working with KMirza.

VIII. Membership Update (C.Poulsen) -

Chris reported that unfortunately Tracey Boehme will not have sufficient time to continue on the committee. All agreed it is a loss, have enjoyed Tracey's involvement, insight and will miss working with her.

IX. Committee member reports

- Treasurer – Matt's report attached
- Deposit Trailer Coordinator – Savitta reports COA has May
- Communications Coordinator – John not in attendance
- Website – Matt making a few updates
- Transfer Station Coordinator – Wendy's report attached
- School Liaison – Scholarship given by Friends of Dover Recycling

X. New Business : DRC Meeting Schedule

Matthew reported that he, Carol and Craig had a good meeting to finalize some outstanding items. All agreed that Quarterly, the DRC will have a day time meeting rather than evening so that Craig can attend. DRC is hoping that Craig, Nancy & Wade will all be encouraged to attend. Time should be scheduled during Wade's regular hours.

Meeting adjourned.

Next Meeting: Wed. 6/4, 7pm