

Dover Recycling Committee 3/4/2015 Meeting Minutes - distributed

Present: Tracy Boehme, Mike Kinchla, Chris Poulsen (via Skype), Matthew Schmid, Savita Shukla, and Amy Wilcox

Additional Attendees: Carol Lisbon

Agenda

Call to Order

Acceptance of minutes for 2/4/2015 and 1/7/2015 meetings.

Coordinator Reports (5 min. each)

- Treasurer
- Redemption Trailer
- Communications
- Website
- Transfer Station
- Schools

Planning for Spring Clean Up (5/2)

Review Solid Waste Reduction Recommendations

I. Meeting Called to Order.

II. January and February Minutes approved.

III. Treasurer's Report (revised attached)

Matthew Schmid reported he has met with Nancy Bates of the Highway Department as well as Carol Wideman, Town Accountant, both of whom have been extremely helpful and forthcoming in his review of the 3 DRC accounts:

1. "Solid Waste Account" - \$2K allocated annually by Highway Dept
2. "Gift Account" - Redeem Trailer account
3. "Grant Account" - remainder of Mass DEP Grant awarded DRC in '97

Matthew and Chris to review and confirm \$500 committee made in August, when Hockey team failed to complete their responsibilities for the month.

IV. Redemption Trailer

Savita Shukla reported Swimming/Divers teams had a successful February.

Cub Scouts are on board for March.

Savita asked the Committee whether or not she should continue to sign for Trailer Accounts as the paperwork indicates "Treasurer".

Committee concluded they were okay with this approach providing she sign as "Member" rather than "Treasurer."

V. Communications

John O'Keefe not in attendance, no report.

VI. Website

Matthew Schmid reports Bill Clark, Town Webmaster, is working against some deadlines, will get to DRC updates shortly.

Recycling LED bulbs and Food Scraps – Matthew asked Committee for additional updates to be posted re Recycling LED bulbs, Food Scrap program, etc.

Chris Poulsen reminded the Committee he has agreed to update the Hazardous Waste schedule.

Selectman Carol Lisbon reported that Paul Tedesco has resigned as Hazardous Waste appointment. Craig Hughes will be appointed as coordinator, DRC will continue to handle all marketing.

Mike Kinchla will collect Paul's publicity sign, and update website.

VII. Transfer Station

Wendy Mueller reported she has reached out to Kathi Mirza Mass DEP municipal coordinator re rigid plastics, possible special event in order to pull out of waste stream.

Reports there is a Municipal Sustainable Materials Recovery Program Grant coming up in April, workshop on 4/15, application deadline is June 11.

Wendy to pursue after connecting with Craig.

Carol Lisbon reminded group of grant policy change a couple of years ago which indicates any/all town departments interested in grants must get approval from Board of Selectmen, recommends doing so at beginning of process.

Suggestion that funding for school recycling, and organic waste might be useful. Carol suggests getting Valerie Lynn/Park & Rec involved with implementing recycling into playgrounds.

6/6 Shredder Day was discussed – with possible expansion to include another item.

Wendy reports BikesNotBombs is not avail that Saturday. Tracy Boehme reminded all that whatever the cause, it should be aligned with our mission of getting waste out of stream.

VIII. Schools

Amy Wilcox reported on status of DRC offering a Sustainability Scholarship to a 2015 graduating senior. The timetable is as follows:

1. DRC draws up Description, Criteria & amount. Agrees upon and submits to Guidance by 4/1.
2. Last week in March, Scholarships offered are posted in Guidance. Students select Scholarships to write applications for and submit.
3. 5/1 apps due back from students to Guidance. Forwards to DRC to review.
4. 5/15 DRC submits decision to School.
5. 6/3 Scholarships awarded at ceremony on the night before graduation.

This year's Funding: The Committee voted and agreed to spend the \$482.05 from Redemption Trailer, plus enough to round to \$500, this year for a scholarships.

Voted also to, if Sherborn matches, make funds available to DS students. If not, DRC to offer only to Dover students. Carol Rubenstein to update Amy after next week's meeting.

Funding for subsequent years - Committee voted to impose a 10% DRC Scholarship Fee on the proceeds of the deposit trailer, effective 7/1/15 (FY16). The letter/form that goes to the groups who will have the trailer 7/1 and later shall state they are to receive 90% of the proceeds for the month and 10% is to go towards the DRC Scholarship Fund. Chris Poulsen agreed to work with Savita on new terminology for the letter/form to go to each of the clubs for FY16.

Amy to communicate to the Committee Sherborn's decision, and will send the Committee a draft of Description, Criteria and confirm amount.

All are encouraged to review and revise.

Amy to deliver final to School by deadline.

Planning for Spring Clean Up

Amy Wilcox confirmed Saturday, 5/2.

Format similar to last year with teams encouraged to transport their own, rather than paying OT to town employees. Trucking support by Mike and Chris.

Articles will be submitted to John O'Keefe for papers soliciting involvement. Initial emails will go out to team leaders immediately.

Committee members are asked to review and add contact names for any potentially interested parties.

Further discussion:

Moved into discussion about slides presented by summer internship students, referring to one of the slide shows, specifically on PAYT and Single-Stream Recycling.

There was a suggestion (Tracy) that we choose topics that are 3-5 year goals and then we choose one year goals that work toward those larger goals, rather than choosing micro projects that may not allow us to accomplish as much as we are able as a committee. Chris and Carol added to this theme, Chris suggesting that PAYT and Single Stream fall into this category.

We agreed that for the next meeting, 3 topics will be brought forward by "sponsors" who will write a proposal for the Committee to review at the next meeting so we can consider whether we want to undertake them:

* PAYT - Chris

* Evaluation of Dover Trucking policies re: recycling - Mike

* Evaluation / revision of Mission and Title - Tracy

Meeting Structure:

Carol suggested that people need to come to the meeting having read the minutes and ready to vote. This means that Minutes need to be delivered ASAP after the meeting and people need to commit to preparing. Also suggested moving important topics to the front. Carol also suggested the meetings be moved to Town Hall because that is open anyhow rather than paying to open this building just for us.

Tracy suggested the committee reports be sent out with the "meeting packet" and read in advance and the agenda just allow for questions on the report rather than the full report orally. This would get back more time.

Adjourned.

Next meeting: 4/1, 7pm, Town Garage