

**Dover Recycling Committee
Minutes from February 4, 2015 Meeting (draft)**

Present:, Wendy Muellers, Chris Poulsen (via skype), Matthew Schmid, Savita Sukla, Mike Kinchla,

Absent: Tracy Boehme, Amy Wilcox, John O'Keefe

Agenda:

1. Call to order
2. Approval of last meeting minutes 1/7/2015
3. Committee member reports
 - Treasurer
 - Deposit Trailer Coordinator
 - Communications Coordinator
 - Website Coordinator
 - Transfer Station Coordinator
 - School Liaison
4. Review of Draft DRC Report for Town Report
5. Any other business

Meeting Called to order.

January 7, 2015 meeting minutes – could not be approved, as they had not been completed. Ms. Boehme to complete and circulate for comment as soon as possible.

Committee member reports:

- **Treasurer Report – Matthew Schmid**

Mr. Schmid presented the Treasurer's Report which reflected the balances and expenditures for the Town accounts that the DRC is accountable for; an accounting of the status of the four recycle container types that the DRC manages; and an accounting of the weights and cash receipts for the new textile and book bins. It appeared that the check's from Bullard's to the town were not being reflected as deposited by the town since August, so Mr. Schmid took copies of the committee's receipts supporting submission of the checks to the town and was to follow-up with Accounting to determine why the deposits were not being reflected. The committee discussed the new report format and concluded that it would be helpful to have four distinct pages or reports separating the information along the lines of 1. DRC Town Accounts; 2. Recycling Containers; 3. Recyclables; 4. Solid Waste

- **Deposit Trailer Coordinator – Savita Shukla**

Ms. Shukla reported that the deposit trailer had total collections for 2014 of \$11,021 that went to the clubs that managed the trailer. Two new clubs have been accepted for 2015. The Council of Aging will replace DSHS Track and DSHS Cross Country will replace DSHS Boys Hockey.

- **Communications Coordinator – John O'Keefe**

No report as the Communications Coordinator was not present.

- **Website Coordinator – Matthew Schmid**

Mr Schmid went through a number of updates that have been made to the web site. It was agreed that Spring Clean-up Day will be 1st Saturday of May (2nd) and Shredder Day will be 1st Saturday of June (6th). Mr. Kinchla confirmed that he has made reservations with Parks & Rec. for banner space on the Town Common for the two weeks prior to each event for placing the DRC's banners for these events. Mr. Kinchla indicated that he would canvas local businesses to say if there was any interest in co-sponsoring Shredder Day with the DRC. Mr. Poulsen reported that he should be able to complete his efforts this weekend to compile the Hazardous Waste schedule of participating towns for 2015.

- **Transfer Station Coordinator – Wendy Muellers**

Ms Muellers, indicated that she was arranging some time with Mr. Hughes during the upcoming school break to review the committee's top initiatives involving the Transfer Station for input and support. Ms. Muellers would let Mr. Kinchla and Mr. Poulsen know of the date so that they could accompany her if possible. Top initiatives, as covered in previous meeting minutes include: a Bill's Swap Shop for construction and demolition materials; Bikes for Bombs; Rigid Plastics; Establishing a special day for specialized recycling; lining up specialized organizations/vendors to clear out Mary's and Bob's to minimize recycling goods going from those staging areas into the solid waste stream.

Other initiatives to discuss with Craig include:

- Further encourage pull out food waste – compost or pig farmer should be encouraged at Transfer Station. Food is some of the heaviest waste.
- Mary's Swap Shop closer management – expand, keep organized – part of Wade's job description, but Committee sees need and wants to help – volunteers, girl scouts, or job?
- Move Electronics section away from gate – suggestions have been made that Electronics Drop-off should be moved away from the front gate and farther into the facility. The reason for this is that disposal of Electronics being high and an inordinate number of televisions being dropped, we should pay closer attention to confirm they are being dropped by Dover town residents only.
- Discuss reissuing Town Transfer Station car stickers – currently, resident stickers do not expire. As more residents move in and out, there may be a benefit of having a term of some sort.

Interest in Special Events –

Too many rigid plastics are going into the dumpster - research vendor/where to take it and how much would it cost

Books from Mary's that are passed up by residents, currently go to the book bin at the front..

- **School Liaison – Amy Wilcox**

No report as the School Liaison was not present.

Town Report – Chris Poulsen

Mr. Poulsen had distributed a first draft DRC report for committee review on Tuesday and comments were discussed for what changes should be incorporated into the next version. Mr. Poulsen was planning to issue a new draft Thursday night 2/5/15 for further committee comment, intending to send a final version over to Ms. Weld of the Town Report Committee no later than Sunday 2/8/15.

Next DRC Meeting - will be held 1st Wednesday of March, 3/4/15 from 7:00-9:00 PM at the Town Garage.