

**Dover Recycling Committee
12/2/2015 Meeting Minutes**

Present: Carol Lisbon, Chris Poulsen, Matthew Schmid, Amy Wilcox, Mike Kinchla, Savita Shukla

Absent: Wendy Muellers,

Agenda

1. Call to order
2. Approval of last meeting minutes 11/04/2015
3. SMART/PAYT Update
4. FY2016 Initiatives
5. Committee member reports
6. 2015 Town Report Topics

1. Meeting called to order 7:00 pm

2. 11/4/2015 Minutes approved with amendments

3. SMART/PAYT grant proposal from Kathi Mirza (MassDEP) was reviewed. Chris will discuss with Town Administrator for Town authorization. RC team to be Chris, Amy, Carol, and Craig Hughes. Transfer Station regulations will need to be updated.

4. FY16 Initiatives

- Flyer completed for insertion in December tax bills. 2800 printed; extras to be dispersed around town (library, Town Clerk office). Budgeted to Copying and Postage Budget (\$384)
- Mike and Wendy to continue focus on Transfer Station initiatives
- Food Scraps: approx. 350 households generate 3.5 tons/week or 20 lbs./household. Mike to draft news article with info, best practices, etc. for committee review.
- Mattress recycling: Craig Hughes to meet with Conigliaro 12/3. Leaning toward incorporating mattress recycling into semi-annual Shredder Day and banning mattresses rest of time. Committee would prefer a recycling program year round. Chris to follow-up w/ Craig to join meeting w/ Conigliaro and to discuss trade-offs of semi-annual collection versus open collection.
- Sticker enforcement issues discussed: explore issuance of new stickers. PAYT Project Team will propose fix/options as part of PAYT recommendations.

- - Buy recycled Policy reviewed. Wendy to refine for committee review prior to BOS presentation.
 - Carol looking into how Dover Library books are disposed of.
 - Carol looking into requiring recycling by Town businesses.
5. Treasurer's report reviewed. Matt and Chris to work to insure that FY15 numbers are complete for Town Report and submission to DEP.
6. Town Report: focus on SMART/PAYT study, food scraps, add yard waste after development of measurement process.
7. Next DRC meeting dates: 1/13, 2/3, 3/2 (qtrly morning meeting w/ C. Hughes)

Respectfully submitted,

Carol Lisbon