

Dover Recycling Committee
10/07/2015 Meeting Minutes – Draft

Present: Mike Kinchla, Carol Lisbon, Wendy Muellers, Chris Poulsen, Savita Shukla, Amy Wilcox

Absent: Matthew Schmid

Agenda

1. Meeting Called to Order
2. Approval of last meeting minutes 9/9/15
3. Shredder Day Update (10/24)
4. SMART/PAYT Update
5. Review FY2016 Initiatives
6. Committee member reports
 - Treasurer
 - Deposit Trailer
 - Communications Coordinator
 - Website Coordinator
 - School Coordinator
 - Transfer Station

1. Meeting called to order

2. 9/9/2015 Minutes approved with amendments

3. Shred-It Day and Bulk Recycle Day Update

Event is scheduled for Saturday, 10/24, 9am – 12pm

Participating Vendors are: Highland Shredding, Hogan Tire, Bikes Not Bombs

Volunteers are: C.Poulsen, M.Kinchla, W.Muellers

Communications – S.Shukla will find existing article for previous event and send to local papers, W.Muellers will post the announcement on town website, DRC page and calendar, M.Kinchla has reserved space on the common, and will post on 10/17.

4. SMART Update

C.Poulsen reported that he has emailed Town Administrator Dave Ramsay, and expects to have time scheduled with him this week. Has time scheduled with Kathy Mirza, MA DEP Municipal Assistance Coordinato for a planning meeting on 10/15, should it be appropriate to proceed.

C.Lisbon reports she has touched base with each of the Board of Selectmen individually. There has been no formal vote as yet. Next steps will depend on outcome of both BOS and Town Manager's input.

5. Review FY2016 Initiatives

- Transfer Station Initiatives (per 6/6/2015 Minutes):
 - Secure additional roll off for rigid plastics– possible preliminary rental, placeholder
 - Set aside dedicated area for Construction recyclables, including clean construction wood
 - Move electronics trailer from front gate, as it is too accessible
 - Set aside storage shed for DRC
 - Cover 2nd opentop – for household
 - Establish a means to weigh/quantify yard waste
- Spring Clean Up – Saturday, 5/7/2016
- Dover Days
- Shred-It & Bulk Recycling
- Food Scraps Program – BOH to continue managing, DRC to publicize
- Summer Internships
- DEP SMRP (Sustainable Materials Recovery Program) Grant
- Buy Recycled Program – Wendy getting straw man together

6. Committee member reports

- Treasurer – no report
- Deposit Trailer Coordinator – September Soccer team, October Alpine Ski team
- Communications Coordinator – no report
- Website Coordinator – no report
- School Coordinator – A.Wilcox reported continued efforts supporting lunchroom food scraps program, the Environmental CAG at DSMS and Club at DSHS. Outreach to Chickering planned.
- Transfer Station – W. Muellers reported that MA DEP will soon be announcing grants available. As discussed, plans are in place to pursue grant for Mattress and/or additional 40 cubic yard rolloff
C.Lisbon reported that budget placeholder for additional 40 cubic yard container was not placed in next year's budget. She will attempt to correct.

Plans for Transfer Station enhancements, vendor research particularly for Mattress event will be topic of next meeting with C.Hughes.

Next Meetings:

November – Wednesday, 11/4, 2015 8-10 AM Town Garage

December – Wednesday, 12/2, 2015 7-9 PM Town Garage

Meeting adjourned.