

APPROVED MAY 18, 2015

Dover School Committee
Meeting of March 5, 2015

Members Present: Dawn Fattore, Chair
Kristen Dennison, Secretary
Lauren Doherty
Adrian Hill

Also Present: Steve Bliss, Superintendent
Karen LeDuc, Assistant Superintendent
Christine Tague, Business Administrator
Laura Dayal, Principal
Therese Green, Director of Special Education

1) Call to Order

Ms. Fattore called the meeting to order at 6:30 pm in the Chickering Conference Room.

2) FY16 Budget Hearing

Ms. Doherty and the Administration met with the Dover Warrant Committee on February 5th. She provided the School Committee with the following: an 8-year Analysis of in district education expenses; an updated breakdown of the FY16 proposed budget; and an analysis of increases/decreases to line items within the budget to show the changes over FY15. Mr. Bliss reviewed the changes to the "Proposed FY16 Operating Budget Discussion Points": decrease of \$16,000 due to known teacher retirement; reduction of \$26,689 to Transportation due to new 3 year contract; reduction of \$10,000 due to POS food service management system purchase being moved to FY15 budget; and an increase of \$27,528 to reinstate .5 FTE for a hybrid PE/Computer Science model.

There was discussion about the PE/Computer Science model which Ms. Dayal presented as: grades K-2, PE twice per week and grades 3-5, 1.5 times per week. Exactly what this would look like in the schedule is still being worked on by the Administration. A couple school committee members requested that Ms. Dayal keep them posted on the program next year so it can be determined if all grades should go back to 2x per week PE.

Ms. Dennison made a motion to approve the FY16 Dover Schools Budget in the amount of \$9,717,545. Mr. Hill seconded.

15-04 VOTE: 4 - 0

3) Community Comments – None

4) State of the District

- a) Chickering School Update - Ms. Dayal provided the report.
- b) Superintendent
 - Business Manager Search Committee is in the process of reviewing the 25 applications for the position. The Business Office Associate position was also posted and 34 resumes were received. Mr. Bliss and Ms. Tague are reviewing those applications.
 - The METCO Grant has been reduced by \$866 for FY15.
- c) Director of Special Education - The preschool lottery was held in late January and eight students were chosen from a total of 23 applicants and deposits have been collected. Ms. Green and Ms. Colarusso met with the parents of next year's students and will do so again in August before school starts. Ms. Kerri Call will be the teacher in the classroom. Pine Hill has shared all of its preschool procedures and Parent Handbook with Chickering as well as allowing staff to visit their classroom to see the set-up.
- d) Business Manager - The Status of Appropriation as of January 31, 2015 was provided. In reviewing budgeted versus actual in-district, all accounts with the exception of the

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\$166,592 remaining in legal settlement and some potential variance remaining in utilities are projected to come in within budget. The surplus in these two accounts will assist in offsetting the projected \$212,000 deficit in the OOD Transportation and Tuition.

Facilities - the domestic hot water system was installed over February vacation, ahead of original schedule due to the system failing. To date, Ms. Tague has received limited billing related to snow and ice storms. There will be bills arriving for custodial overtime, snow removal from the roof, ice dam damage in the cafeteria and repair of frost heaves around two secondary exit doors.

5) **Presentation, Discussion and Action**

- a) School Improvement Plan - Ms. Dayal shared the SIP and answered questions from the Committee.
- b) Technology Operating Budget Protocol - a draft version was provided.
- c) Business Manager Search Process Update - The Search Committee is currently conducting interviews with 6 candidates. The Business Office Associate position was also posted and more than 30 resumes were received. Mr. Bliss and Ms. Tague are reviewing those applications.
- d) Union #50 Superintendency Committee Appointment – Henry Spalding

5) **Consent Agenda**

- a) Meeting minutes of January 20, February 10, 2015
- b) School Choice - MA General Law requires local school committees to vote annually as to whether or not the district will participate in School Choice.
Mr. Hill made a motion to approve the Consent Agenda items as stated. Ms. Doherty seconded.

15- VOTE: 4 - 0

6) **For Review**

- a) March Enrollment Report
- b) Dover Sherborn Regional School Committee minutes of 1/6/15 and 2/5/15
- c) Sherborn School Committee minutes of 1/13/15

7) **Adjournment at 7:45 PM**

Respectfully submitted,
Amy Davis