

MINUTES

Dover Town Library Board of Trustees
Tuesday, December 8, 2015 @ 9 am
Dover Town Library

Present: Mark Bush, Adrian Hill, Kim Hatfield, Maud Chaplin, Judy Schulz, Cheryl Abdullah, Anne Coster, Tracy Tobin (Friends)

9.01am meeting started.

Announcements:

Operating budget – motion made by Mr. Hill, seconded Mr Bush. Approved unanimously.

Reports:

Director's Report – the Dover Historical Society has some questions on the storage of their collections. The Trustees asked the Director to invite the DHS to attend a Trustees meeting to discuss this matter.

Library Renovation Update – All items packed up. Electrician came and dismantled outlets. Circulation desk broken down. Some items will be stored in a pod in Springdale Avenue on the new town property there. The chandelier has been purchased – it is traditional in style yet with a modern hint. It is also functional and should not offer for tricky cleaning. Amy Caffrey, a local professional interior decorator, provided very helpful advice in this regard.

Painters start Monday – everything is right on schedule. The carpet is due in January.

Friends Update – Ms Tobin reported that the Friends has some very exciting things they are working on. The Friends has an intention to transfer some monies to the library this year. Current estimate for revenues from the House Tour is \$15,000 approximately raised. The Friends appeal letter has come out – Ms Tobin has asked to be kept in a loop on Trustees thanking donors, in order to optimize communication opportunities. The Friends have recruited two people to co-chair the planning for the Un-Gala. Still looking at late February/Early March and still looking at the Legion as a venue.

Hovey Fund – Ms Coster is in the process of asking the Treasurer of Dover Town to come and present in February.

Requiring Motions:

November Minutes – Ms Chaplin moved, Ms Hatfield seconded - approved unanimously.

Open Items:

Trustees-Friends Appeal 2015-16 – has been sent.

Other Business:

9.42am A vote was taken to end the meeting.