

APPROVED OCTOBER 27, 2015

Dover School Committee Meeting of September 22, 2015

Members Present: Dawn Fattore
Lauren Doherty
Henry Spalding
Adrian Hill
Brooke Matarese

Also Present: Bill McAlduff, Interim Superintendent
Karen LeDuc, Assistant Superintendent
Hans Baumhauer, Business Manager
Terry Green, Director of Special Education
Laura Dayal, Principal
Deb Reinemann, Assistant Principal

1) Call to Order

Ms. Fattore called the meeting to order at 6:33 pm in the Chickering Library.

2) Community Comments – None

3) Reports

- a) Dover PTO - The year has started very successfully with the Back to School picnic and Dover Days events. The Auction in the spring will be sponsored, in part, by Needham Bank. There are still a few open Board positions.
 - b) Chickering School Update - Ms. Dayal highlighted items from her report including: the launch of the integrated preschool program, the curriculum work to be done in science and reading over the coming year, and the continued use of the Zones of Regulation program.
 - c) Assistant Superintendent's Report
 - d) Director of Special Education Report - Ms. Green expressed her gratitude to all the staff that worked so hard to make the opening of the integrated preschool a success. There are currently 12-14 students in attendance in the morning and 8-9 students in the afternoon. A detailed financial report will be provided at the next meeting.
 - e) Interim Superintendent - Mr. McAlduff highlighted a few items in his report and answered questions.
- 4) FY15 Budget Closeout** - The in-district operating surplus is mainly attributable to: 1) the Legal Service for School Committee account driven by contract negotiations and staffing changes after budget development; 2) transportation costs due to fewer school days as well as lower fuel prices; 3) utility cost savings; and 4) grant money used for SPED therapist contractual services. The District Information Management and Technology line item was over budget due to the replacement of classroom projectors. The balances of Food Service, Building Use, and Miscellaneous Gift accounts was also provided. The Food Service account had a negative balance to close out the year due to lower participation and the purchase of the POS software. Since the Food Service account is not allowed by law to close out the year in deficit, \$10,008 was transferred from the School Committee Contracted Services account.
- 5) FY17 Budget and Capital Planning Calendar** - provided for review.
- 6) Capital Planning Update** - Mr. Baumhauer provided a completion status of FY16 capital projects and a draft of the proposed FY17 capital projects. After discussion the Committee decided on a placeholder of \$40,000 to cover: 1) air-conditioning update for head-end/IT server room only; 2) aerial man lift purchase; and 3) feasibility study for full-building air conditioning.

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- 6) **FY17 Technology Plan Supplement** - The technology plan was presented and discussed. The FY17 technology requests total \$36,125.
- 7) **Temperature Report/Update** - Six new ceiling fans were installed over the summer in second floor classrooms. The fans have larger and longer blades in order to move a larger volume of air. Temperature data for those classrooms have been recorded and show no noticeable difference. Mr. Braumhauer and Mr. Ritacco will work on generating reports that allow for tracking of the temperature data in a more efficient/useful manner and report back at next month's meeting.
- 8) **Discussion on 2015-16 School Year Presentations** - requested presentations include: report card, PK program update, FLES program, and specific grade level curriculum presentations.
- 9) **Superintendent Search Update**
- 10) **Consent Agenda**
 - a) Meeting minutes of June 15, 2015
 - b) Approval of Field Trips - Nature's Classroom in Charlton, MA from May 31-June 3, 2015.
 - c) Obsolescence DeclarationMs. Doherty made a motion to approve the Consent Agenda items as stated. Mr. Spalding seconded.
15-11 VOTE: 5 - 0
- 4) **Communications**
 - a) Dover Sherborn Regional School Committee minutes: June 9 and July 29, 2015
 - b) Sherborn School Committee minutes of June 2, 2015
- 5) **Items for October 27, 2015 meeting** - Enrollment report, MCAS reports, Temperature report, approval of Technology Plan Supplement and FY17 Capital requests.
- 6) **Adjournment at 8:32 PM**

Respectfully submitted,
Amy Davis