

APPROVED MARCH 5, 2015

Dover School Committee
Meeting of January 20, 2015

Members Present: Dawn Fattore, Chair
Kristen Dennison, Secretary
Lauren Doherty
Henry Spalding
Adrian Hill

Also Present: Steve Bliss, Superintendent
Karen LeDuc, Assistant Superintendent
Christine Tague, Business Administrator
Laura Dayal, Principal
Therese Green, Director of Special Education

1) Call to Order

Ms. Fattore called the meeting to order at 6:30 pm in the Chickering Conference Room.

2) Community Comments – None

3) State of the District

- a) Dover PTO - All grants that were submitted have been approved and funded. Recent and upcoming events include: fundraising campaign, family movie night, Fit & Lit Night (Feb 6), Science Fair (March 21), and Around the World (May 1) hopefully together with Pine Hill.
- b) Chickering School Update - Ms. Dayal provided the report.
- c) Central Office Update - the update was provided. The School Start Times was highlighted and more information will be discussed at the Joint meeting in February.
- d) Director of Special Education - Ms. Green provided a breakdown of students by disability categories as a percentage of OOD students. Ms. Dennison asked that the report be provided annually.

4) Presentation, Discussion and Action

- a) Minuteman Tech High School - Ms. Hunter addressed the Committee about the Amended Minuteman Regional Agreement. The amended agreement incorporates a wealth factor and requires a minimum of three student tuitions to be paid annually even if less than three students attend (historically, 1-2 students attend annually). As a result, the cost to the Town of Dover would increase significantly. Currently the Board of Selectmen is working to negotiate an Intergovernmental Agreement (IGA) to allow a student from Dover to attend Minuteman for a tuition plus facilities use fee. The Dover School Committee will need to vote to accept the IGA, if applicable, at a future meeting.
- b) Student Wellness - An update on the program and changes made in recent years was presented.
- c) Revolving Account for Integrated Preschool - There was discussion about whether a revolving account was the best way to account for the preschool tuition revenue.

Ms. Dennison made a motion to establish a revolving fund pursuant to MGL Chapter 71, Section 47 for related tuition and expenditures associated with the integrated preschool program at Chickering Elementary School. Mr. Spalding seconded.

15-01 VOTE: 5 - 0

- d) Advisory Committee on Extra Duties (ACED) - Mr. Bliss made a revised recommendation to create a Fine Arts Department Chair (grades K-12) that spreads the cost of the position to each district based on the percentage of total FTE's. Dover's share is 21% or \$5,024.41. He also provided a list of instructional benefits of the Fine Arts Department Chair as developed by educators in the Fine Arts Departments of each of the schools.

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Mr. Hill made a motion to accept the recommendation of the Fine Arts Department Chair.
Ms. Doherty seconded.

15-02 VOTE: 5 - 0

- e) FY16 Operating Budget - Mr. Bliss reviewed the changes to the "Proposed FY16 Operating Budget Discussion Points": increase of \$10,000 to acquire POS for food service; increase of \$625 to bring the Technology Hardware appropriation to \$15,000; reduction of \$30,000 due to known teacher retirement; decrease of \$15,000 to the Teachers Longevity/Retirement line to more accurately reflect estimated teacher retirements for 2015-16; decrease of \$957 to Fine Arts Department Chair stipend due to allocation by educator FTE count; increase of \$52,900 to Chickering OOD Transportation due to change in ACCEPT transportation formula; increase of \$13,024 for Non-Public Regional OOD Tuition due to programmatic change and enrollment increase; and a reduction of \$105,714 to Regional OOD Transportation due to change in ACCEPT transportation formula.

There was discussion about the computer science/PE reconfiguration presented at the December meeting. The Committee agreed that the reconfiguration was a decision that should be driven by curriculum and scheduling recommendations not budget implications. Ms. Dayal indicated that the original recommendation was driven in part by the budget. The Administration will revisit the recommendation based on school committee feedback and will report back at the March meeting.

- f) Business Manager Task Force Update - The Task Force has met to review positions within the Business Office given that they are preparing for a full search for the next Business Manager and also seek to fill the recently vacated regional accounts payable position. In the course of reviewing and revising job descriptions the original regional accounts payable position has been re-named Business Office Associate. In addition to accounts payable this person will also be responsible for food service financial oversight, capital plan management, and human resource compliance.

5) Consent Agenda

- a) Meeting minutes of December 16, 2014
b) Donation Acceptance: Exxon/Mobil - Dover Gas has made a donation of \$500 to Chickering.
c) Town Report

Ms. Dennison made a motion to approve the Consent Agenda items as stated. Mr. Spalding seconded.

15-03 VOTE: 5 - 0

6) For Review

- a) Dover Sherborn Regional School Committee minutes of 12/2/14
b) Sherborn School Committee minutes of 12/9/14
c) Draft 2015-16 School Year Calendar

7) Adjournment at 8:50 PM

Respectfully submitted,
Amy Davis