

Approved June 9, 2015

Dover-Sherborn Regional School Committee

Meeting of May 5, 2015

Members Present: Dana White, Chair
Carolyn Ringel, Secretary
Richard Robinson
Clare Graham
Lori Krusell

Also Present: Steve Bliss, Superintendent
Karen LeDuc, Assistant Superintendent
Therese Green, Director of Special Education
John Smith, Headmaster, DS Regional High School
Scott Kellet, Headmaster, DS Regional Middle School
Ms. Boland and Mr. Shue, Student Council Representatives

1) Call to Order

Ms. White called the meeting to order at 6:32 pm in the Middle School Library.

2) Community Comments – None

3) Introduction: Mr. Jeff Parcels, Athletic Director - Mr. Smith introduced the new athletic director. His first day at DS will be July 1st.

4) State of the District

a) Middle School Updates - Mr. Shue and Mr. Kellett spoke of recent and upcoming events at the middle school.

b) High School Updates - Ms. Boland and Mr. Smith spoke of recent and upcoming events at the high school.

c) Superintendent

- FY16 State Budget - As the State Budget is currently constructed, Chapter 70 Aid and METCO funding are projected to increase.
- Metrowest Adolescent Health Survey Results - A meeting was held last week to review the Key Indicators Report and to discuss programmatic and/or curricular changes that should be enacted in response to the findings.
- School Lunch Prices - The TEC Survey of lunch prices was provided. Ms. Madden has requested a \$0.25 increase to lunch prices. The School Committee will vote next month. Ms. Graham asked for a financial analysis of the food service program in next month's packet. Ms. Madden will be present at the next Joint meeting to discuss the lunch price increase.

d) Assistant Superintendent

- PARCC Update - Dr. LeDuc provided feedback from surrounding districts that chose to administer PARCC instead of MCAS this year. The Board of Elementary and Secondary Education will make a decision this fall as to whether PARCC will replace MCAS for ELA and math.
- Wellness - Implementation guidelines in the areas of nutrition, physical activity, and social/emotional wellness are being developed.
- Professional Development - The Administration is working on planning professional development activities for the 2015-16 school year. The middle school will focus on close reading & language-based strategies as well as the educator evaluation system. The high school will focus on Challenge Success, completing UbD units, and continued implementation of the educator evaluation system.

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- e) Director of Special Education - Ms. Green presented the overall results of the Special Education Parent Survey data at a recent Joint meeting. The school specific results for the middle school and high school were provided and discussed.
- f) Business Manager - the Status of Appropriation as of April 30, 2015 was provided. Conservatively, the year-end E&D projection stand at 4.0% or \$600,000. The surplus is comprised of \$190,000 in excess revenues and \$410,000 in positive expenditure variances. The majority of the revenue surplus is comprised of \$177,000 in additional Chapter 70. The expenditure variances are \$200,000 contact legal settlements, \$60,000 in utilities, \$20,000 in Transportations, \$80,000 in Healthcare, and \$50,000 of miscellaneous operating expenditures. Snow removal costs for FY15 are \$71,377. The FY15 budget is \$25,000. There may be FEMA reimbursement for the January blizzard, Ms. Perkins will attend a briefing that will explain the reimbursement process on May 7th.
 - The WWTF did meet permit in March.
 - The Food Service POS system has been contracted. The web-based solution will cost \$6,928 for the software license and implementation as well as \$3,120 for the annual maintenance fee going forward.
 - Capital Projects Update - The Lindquist Commons door replacement will need to be deferred to next summer (2016). The FY15 capital amount of \$28,450 is not sufficient to replace the doors as the frames of the doors (original to the building) also need to be replaced and increases the project cost by \$80,150. The Capital Committee and Administration, after reviewing several options, recommend placing the \$28,450 in reserve and request the additional \$80,150 in the FY17 capital cycle. The project, assuming approval by the Towns, will be completed during the summer of 2016.

5) Presentation, Discussion and Action

- a) DSMS Student Handbook - The proposed changes to the handbook were presented and discussed.

Ms. Krusell made a motion to approve the 2015-16 DSMS Student Handbook as presented and discussed. Mr. Robinson seconded.

15-20 VOTE: 5 - 0

- b) DSHS Student Handbook - The proposed changes to the handbook were presented and discussed.

Ms. Graham made a motion to approve the 2015-16 DSHS Student Handbook as presented and discussed. Ms. Ringel seconded.

15-19 VOTE: 5 - 0

- c) Advisory Committee on Extra Duties Update - Mr. Bliss presented a document listing changes to Appendix C for approval. Once approved by School Committee, it will go to the DSEA for a vote.

Ms. Graham made a motion to approve the Proposed Permanent Changes to Appendix C with the words "delete" changed to "inactive". Mr. Richardson seconded.

15-21 VOTE: 5 - 0

- d) High School Entrance Parking Spaces - The owner of the lot next to the entrance to the High School recently surveyed his land and the strip of parking spaces was shown to be on his land. After discussion, the School Committee decided to survey the land at the entrance to the High School.

Mr. Robinson made a motion to approve a land survey at the entrance of the High School at a cost not to exceed \$1,500. Ms. Ringel seconded.

15-23 VOTE: 5 - 0

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- e) Overnight Field Trip: Girls' Ice Hockey - Mr. Grout requested permission for the Girls' Ice Hockey team to travel overnight to Martha's Vineyard for a tournament over Martin Luther King Day weekend.

Mr. Robinson made a motion to approve the Girls' Hockey overnight field trip as presented.

Ms. Ringel seconded.

15-18 VOTE: 5 - 0

5) **Consent Agenda**

- a) RSC Meeting Minutes of 4/7/2015

Ms. Graham made a motion to approve the Consent Agenda with the correction to Ms. Madden's name. Ms. Ringel seconded.

15-22 VOTE: 6 - 0

6) **For Review**

- a) Sherborn School Committee minutes - none
- b) Dover School Committee minutes - none
- c) Items for the June Regional School Committee Meeting - parking spaces, school lunches, School Improvement Plan, reorganization

7) **Adjournment at 8:40 pm**

Respectfully submitted,
Amy Davis