

Board of Fire Engineers  
Town of Dover Fire Department

Minutes

Tuesday, October 6, 2015

Dover Fire Station  
One Walpole Street  
Dover, MA. 02030

Attendees: Engineers John Sugden, Ford Spalding & Peter Smith

Department Officers: Chief John M. Hughes III & Deputy Chief Craig Hughes

Other Attendees: Dave Tiberi, Department Inspector & Geoff Merrill, Warrant Committee

The Board of Fire Engineers held its monthly meeting in the Fire Department Meeting Room at 5:30 PM.

The Board reviewed and approved the Minutes of September 1, 2015

The Board reviewed and approved the Department expenditures for the month of September 2015

The Board reviewed and approved the FY 2017 Capital Budget request and report dated October 7, 2017.

The Officers Report:

- 1) The new Ambulance stretcher is in service and has been used last month about ten times.
- 2) The town is planning to do repair work on the floor department garage bays in the spring of 2016,
- 3) EMT recertification training is being scheduled.
- 4) The Department Open House was held on October 4. The citizen turnout was great and the Department personnel did a great job.

The Board discussed the process of selecting a new Department Chief. Chief Hughes will be at the mandatory retirement age as of March 31, 2016.

The Board will advertise the Department Chief position stating that current department Officers are eligible to apply. Interested applicants are to send their letter of interest and resume to the Board of Fire Engineers. Interviews will be scheduled for November 4 & 5 and a decision will be made on November 10 at the Board of Fire Engineers monthly meeting. The position will be effective April 1, 2016.

Geoff Merrill said that the Warrant Committee FY 2017 Operating Budget guidelines are an increase of 2.2% for wages and level funding for the rest of the budget. If an increase in funding is requested it must be justified in writing.

The meeting adjourned at 6:05 pm.

Next meeting will be moved from November 3 to 10, 2015

Respectfully Submitted,

Ford Spalding, Clerk