

**MEETING MINUTES  
BOARD OF SELECTMEN  
August 13, 2015**

At 6:30 PM, Chairman James P. Dawley, Jr. called the meeting to order with members Robyn Hunter and Candace McCann present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator, and Mona DiSciullo, Administrative Assistant.

ATTENDANCE: Douglass Lawrence, Warrant Committee; Catherine White, Springdale Study Committee; Chief Peter McGowan and Katherine Kolodziejczyk, Dover Police Department; Gerard Lane, Town Treasurer/Collector; Martin Pillsbury, Metropolitan Area Planning Council; Paul Dell'Aquila, Metrowest Regional Collaborative

PRESS: Maureen Sullivan, Dover-Sherborn Press

**Appointment of Police Officer**

Police Chief McGowan highly recommended Katherine Kolodziejczyk for appointment as a part-time Dover Police Officer. After an extensive interview process and background investigation, Ms. Kolodziejczyk was ranked first by the citizen interview panel. She is currently employed as a Public Safety Officer at Dean College and works part-time for the Mansfield Police Department. She has met the hiring standards, and Chief McGowan feels she will assimilate nicely into the Department. The Selectmen agreed and enthusiastically welcomed Ms. Kolodziejczyk to Dover.

Mrs. Hunter moved to accept Chief McGowan's recommendation to hire Katherine Kolodziejczyk as a part-time Dover Police Officer subject to the Department's stipulations, seconded by Ms. McCann; it was unanimously voted.

**Metropolitan Area Planning Council re Pre-Hazard Mitigation Update**

At the June 25, 2015 Board of Selectmen meeting, representatives of the Metropolitan Area Planning Council and the Metrowest Regional Collaborative presented a Power Point presentation outlining Dover's existing mitigation tools and measures for specific natural or manmade hazards. FEMA's Federal Disaster

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Mitigation Act of 2000 requires that cities and towns adopt and update their existing plans to be eligible for FEMA mitigation grants. At tonight's meeting, a second Power Point presentation revealed the final, updated plan which must be reviewed by the Selectmen before submission to MEMA for review and FEMA for their review, revision, and approval. Once approved by FEMA, the Selectmen will vote to adopt the plan which will be in place for five years.

The Selectmen commended the representatives on a very thorough and informative presentation.

**Springdale Study Committee Update**

Springdale Study Committee (SSC) Chairman Catherine White provided an update of the Committee's activities. The Committee was formed to study any and all uses of the property at 46 Springdale Avenue with the goal of presenting the recommendations to the Board in the fall of 2015 which would allow adequate time to review the recommendations prior to the 2016 Town Meeting. In early August, a survey was sent out to the residents asking for their input on how best to use the property. More than 180 residents responded, to date, and maintaining the site as open space was favorably responded to while a new housing development was not looked upon favorably. The Committee is exploring many options including, but not limited to, senior housing, community gardens, active recreation, farming, and selling a portion of the land.

The Board thanked the Committee for the fabulous job they are doing representing the views, diversity and enthusiasm of the Committee members and Town residents.

**Update on the Minuteman Regional Vocational Technical School**

Mrs. Hunter updated the Board on Minuteman's proposed building project. She recently attended a meeting hosted by the Sudbury Board of Selectmen which was attended by members of the 16 communities who are part of the regional agreement. The Massachusetts School Building Authority (MSBA) will only support a 600-plus student school building and is committed to 40 percent reimbursement. The proposed project will go forward under the old regional agreement, and the 16 communities must approve the project by June 30, 2016 or risk losing the MSBA reimbursement. The Minuteman School Committee has discussed that each member community hold a Special Town Meeting, and if a unanimous approval was not attained by all 16 member communities, Minuteman would proceed and mandate that a district-wide vote take place. A district-wide voting process would minimize a small town such as Dover simply because the size of it's voting citizenship would pale in comparison to larger member communities. Under the existing agreement Dover has an equal 1/16<sup>th</sup> vote on all matters. While the Board expressed their frustration with the process, Mr. Dawley reiterated that the Selectmen's concerns are economic in nature only, and that the quality of education for a Dover resident is of most importance and is not in question. Mrs.

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Hunter, along with Special Counsel, will be composing a letter to the Minuteman School Committee voicing the Board's opinions and expressing their concerns.

Mr. Dawley moved to allow Mrs. Hunter and Special Counsel to compose a letter to the Minuteman School Committee voicing the Board's opinions and expressing their concerns, seconded by Ms. McCann; it was unanimously approved.

**Audit Engagement Letter**

A standard annual audit engagement letter for Melanson Heath for FY16 through FY18 was presented to the Selectmen for their approval.

Mr. Dawley moved to authorize a three-year contract for Melanson Heath with the terms specified in the letter directed to Mr. Ramsay dated July 27, 2015, seconded by Mrs. Hunter; it was unanimously approved.

**Dover Recycling Committee**

The Dover Recycling Committee requested the Selectmen's approval to apply for a grant from the Massachusetts Department of Environmental Protection (DEP) for up to 80 hours of In-Kind Technical Assistance to study the feasibility of a Save Money and Reduce Trash (SMART) program in Dover.

Mr. Dawley moved to approve the request of the Recycling Committee to apply for a Massachusetts DEP grant for up to 80 hours of In-Kind Technical Assistance; seconded by Mrs. Hunter; it was unanimously approved.

**Other Business:**

**Norfolk Hunt Club Annual Gathering**

The Norfolk Hunt Club will be holding their Annual Gathering on Tuesday, October 20 from 7:30 AM to 10:00 AM and has requested permission to use the 46 Springdale Avenue property to park 8 to 12 horse trailers during the course of the traditional hunt.

Mr. Dawley moved to grant permission to the Norfolk Hunt Club to use 46 Springdale Avenue on Tuesday, October 20 for the purpose of holding their Annual Gathering, seconded by Ms. McCann; it was unanimously approved.

**Reserve Fund Transfer – Building Maintenance**

Mr. Dawley moved to approve a Reserve Fund Transfer to the Building Maintenance Department in the amount of \$5,496 to cover the cost of Change Order 1 for the Police Dispatch Area Renovation Project, seconded by Ms. McCann; it was unanimously approved.

**Special Licenses**

Ten Special Licenses were requested: August 10, August 11 and August 22 at the Connors Center; two events on August 23 at Mass Hort; August 30 at Elm Bank;

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September 5 at the Connors Center; September 25 and September 26 at Mass Hort,  
and October 4 at Elm Bank.

Mr. Dawley moved to approve the ten Special Licenses as delineated, seconded by  
Mrs. Hunter; it was unanimously voted.

**Approve July 23, 2015 Meeting Minutes**

Mr. Dawley moved to accept the minutes of the July 23 meeting as amended,  
seconded by Ms. McCann; it was unanimously voted.

**Citizens' Comments**

There were no citizens' comments.

**Executive Session**

Mr. Dawley moved to go into Executive Session for purposes of discussing  
collective bargaining, not to return to Open Session. The Board members were  
polled individually and by unanimous roll call vote convened in Executive Session.

**Adjournment**

At 7:35 PM Mr. Dawley moved to adjourn the Open Session, seconded by Ms.  
McCann; it was unanimously voted.

DOVER BOARD OF SELECTMEN

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Robyn Hunter, Clerk