

DOVER CEMETERY COMMISSIONER'S MINUTES
JUNE 16, 2015

Meeting opened at 9:00 am at the Town Garage.

Attendance - Pope Hoffman, Laina Swiny, Carol Jackman and Laurence "Rusty" Dauphinee.

MINUTES OF JUNE 9, 2015 were approved.

There were no Citizen's comments.

A new deed was signed for the Hennig family replacing their original deed as their original plot had been sold twice.

The Commissioners then reviewed Rusty's Performance Review with him going through each item for comments from him and being sure he understood the report. It was emphasized that he must get foot markers raised. He stated he could do a minimum of ten (10) per week and probably fifteen (15). He will list the names of those done on his weekly report. It was also noted that he needs to straighten a number of headstones while he has summer help. The report was then signed by Rusty and our Chairman, Pope Hoffman. Pope said he would deliver it to the Town Hall.

Pope reported meeting with Reliable Fence on June 15th and that they would bid on replacing the entire fencing. They would not replace sections.

Laina then reported that she met with Gretchen Larkin, Head of Charles River School, to get the story about the Fairy Huts, stonewall and the removal of gravel from the trail in the back of the cemetery. The meeting was held to understand what the problem was because of a complaint from Rusty. It was reported that the students were supervised by a teacher when building the Fairy Huts and that they walk through the cemetery on the roadways. It turned out that the request by a teacher to clean up the refuse pile in the back of the cemetery was because it was in a public pathway. As for the stonewall, it was the recommendation of Gretchen that the grounds man from the school work with Rusty to rebuild the stonewall when needed. He working on the school side and Rusty working on the cemetery side. Laina apologized for the interruption of her meeting by Rusty. Any future communications would go through the Commissioners.

Laina also reported meeting with Nature Works for a formal plan of the Meditation Garden. Nature Works said the plans should be ready around July 3rd.

Meeting closed at 10:30 am. Next meeting would probably be September 15, 2015 at 6:00 pm unless a special meeting is needed in the summer.

Attachments to these minutes are on file in the Cemetery Office.