

**MEETING MINUTES
BOARD OF SELECTMEN
May 11, 2015**

At 6:30 PM Chair Carol Lisbon called the meeting to order with member James P. Dawley, Jr. present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator, and Mona DiSciullo, Administrative Assistant. Member Robyn Hunter was absent this evening.

ATTENDANCE:

PRESS: Maureen Sullivan, Dover-Sherborn Press

Award Contract to Beals + Thomas, Inc. for the Recreational Path Engineering Study

At their last meeting, the Selectmen were presented with a Professional Services Agreement for a recreational path engineering study to be undertaken by the engineering firm of Beals + Thomas. The Board asked for more time to review the contract. In subsequent discussions between the Town and Beals + Thomas, changes were made to reflect items specified by the former Rail Trail Committee as requiring professional consultants' recommendations. The cost of the study changed from \$39,400 to \$34,500, reflecting less meeting time, and the duration of the study changed to five months instead of six months.

Mrs. Lisbon reminded the citizens that the Friends of the Dover Greenway donated gift monies for the sole purpose of funding this study, and she reiterated that this does not change the process in place that requires Town Meeting approval for the acceptance of the MBTA lease and the expenditure of any town funds for a conversion to a recreational path. Mr. Dawley thanked the Friends for their generous donations and their outstanding efforts to continue this process.

Mr. Dawley moved to award the contract to Beals + Thomas in the amount of \$34,500, as amended, for the Recreational Path Engineering Study, seconded by Mrs. Lisbon; it was unanimously voted.

Vote to Expend Gifts from the Friends of the Dover Greenway

At their last meeting, the Board accepted from the Friends of the Dover Greenway, a gift in the amount of \$39,400 to be expended for the Recreational Path Engineering Study. Given the nature of the contract with Beals + Thomas, it may be necessary to spend more than the contract amount of \$34,500, and upon completion of the contract, any monies remaining will be returned to the Dover Greenway Gift account.

Mr. Dawley moved to expend \$39,400 from the Dover Greenway Gift account to be used for the Recreational Path Engineering Study, seconded by Mrs. Lisbon; it was unanimously voted.

Traffic Modification at Springdale Avenue and Church Street Intersection

In November of 2014 the Board approved a request from Chief McGowan to set up a temporary traffic modification at the intersection of Springdale Avenue and Church Street in an attempt to calm the excessive speed of vehicles turning onto Church Street. This modification is a success, and Chief McGowan is requesting Board approval to make the island permanent.

Mrs. Lisbon moved to approve the transition of the island at the intersection of Springdale Avenue and Church Street from temporary to permanent, seconded by Mr. Dawley; it was unanimously voted.

Award Bid for the Police Dispatch Area Renovation Project

At the 2015 Town meeting, a request for an additional \$61,000 was approved as an FY15 supplemental appropriation to cover increased costs associated with the Police Dispatch Area Renovation Project. Mrs. Lisbon thanked those citizens who attended the meeting and voted for the appropriation.

The project went out to bid in April of 2015, and the lowest responsive and responsible bidder out of the seven received was Northern Contracting Corporation of Canton with a bid of \$440,100. The Corporation has been vetted, and the reference check results are positive. The project has an anticipated start date of June 1, 2015 with a substantial completion date of October 30, 2015.

Mrs. Lisbon moved to award the contract for the Police Dispatch Area Renovation Project to Northern Contracting Corporation with the condition that Mr. Ramsay be authorized to execute the contract, seconded by Mr. Dawley; it was unanimously voted.

Vote to Approve Expenditure of Gift Monies from the Arthur Boynton Glidden Conservation Gift Fund

After the Town's purchase of two parcels of land at 287 Dedham Street two years ago as part of the Chapter 61A Right of First Refusal process, the Conservation Commission assumed the care and custody of those parcels. At this time, they are asking the Selectmen to approve expenditure of gift monies, not to exceed \$2,500,

from the Glidden Conservation Gift Fund for the purpose of undertaking research, field survey, calculations and staking the property lines. The Commission received three quotes, and the lowest is an estimate of \$2,500 from VTP Associates in Newton.

Mr. Dawley moved to authorize the expenditure of gift monies, not to exceed \$2,500, from the Glidden Conservation Gift fund, seconded by Mrs. Lisbon; it was unanimously voted.

Execute Caryl Community Center License Agreement Renewal

License agreements with tenants of the Caryl Community Center are renegotiated each year in June. Erin's School of Dance has agreed to a rent increase of five percent for FY16.

Mr. Dawley moved to execute the license agreement between the Town of Dover and Erin's School of Dance for FY16, seconded by Mrs. Lisbon; it was unanimously voted.

Authorize Board of Health FY15 Septic Revolving Fund Increase

The FY15 budget for the septic revolving account is \$40,000. There has been an increase in the number of inspections over the last few weeks due to a significant influx of applications and fees. The Board of Health is requesting the Selectmen's authorization to increase the budget to \$50,000 pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws to cover costs associated with the increased inspections.

Given that this is the second year that the Board of Health has requested an increase in the revolving fund, it was suggested that they consider requesting a permanent increase at the May 2016 Town Meeting.

Mr. Dawley moved to authorize an increase in the FY15 septic revolving fund account to \$50,000 pursuant to Chapter 44, Section 53E1/2 of the Massachusetts General Laws, seconded by Mrs. Lisbon; it was unanimously voted.

Determine Next Board Meeting

Given that only one Board member was present who will be at the next meeting, it was determined that the meeting schedule will be decided at a later date.

Other Business:

Reserve Fund Transfers - Building Maintenance (2)

Mrs. Lisbon moved to approve a Reserve Fund Transfer in the amount of \$1,000 for the Building Maintenance – Caryl Community Center to cover the costs of flue pipe and breaching repairs on Boiler #2 and a Reserve Fund Transfer in the amount of \$2,000 for snow and ice removal from the Caryl Community Center roof, seconded by Mr. Dawley; it was unanimously voted.

Reserve Fund Transfer – Caryl House

Mrs. Lisbon moved to approve a Reserve Fund Transfer in the amount of \$19,000 for the Caryl House to cover the costs associated with the heating oil tank removal and replacement, seconded by Mr. Dawley; it was unanimously voted.

Other Business:

Award Highway Bids

In-Place Type 1 Bituminous Concrete - T.L. Edwards Inc. of Avon came in with the lowest bid of \$71.44 per ton.

Pavement Markings - Highway Safety Systems, Inc. of Rockland, MA was the only bidder.

The Board suggested that the Highway Department use thermoplastic line painting on a section of Dover road to study it against regular painting given it is the state standard and less expensive.

Catch Basin Cleaning - R.J. Gabriel Construction Company, Inc. of Bridgewater came in with the lowest bid of \$30.00/basin (material taken away).

Tree Pruning Services - Tree Tech, Inc., of Foxborough came in with the lowest bid of \$36,676.

Mrs. Lisbon moved to approve the four bids as presented, seconded by Mr. Dawley; it was unanimously voted.

Special Licenses

Nine Special Licenses were approved: May 26, June 6, June 7, June 13, June 14 at the Connors Center; June 17 at Mass Hort; June 19 at Elm Bank; June 27 and July 3 at the Connors Center.

Mr. Dawley moved to approve all Special Licenses, seconded by Mrs. Lisbon; it was unanimously voted.

Approve April 27, 2015 Meeting Minutes

Mrs. Lisbon moved to accept the minutes of the April 27 meeting; seconded by Mr. Dawley; it was unanimously voted.

Citizens' Comments

Mrs. Lisbon reminded citizens that the Town Election will be held on Monday, May 18 from 7 AM to 8 PM in the Great Hall at the Town House and urged everyone to come out and vote.

On Thursday, May 28 at 7 PM in the Great Hall, the Springdale Study Committee, who is looking into the reuse of the land at 46 Springdale, will be hosting Conservation Subdivisions and Open Space Designs, a presentation by a Senior

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Policy Analyst from the Massachusetts Audubon Society. Discussion will include the options of housing vs. open space, preserving community character, and meeting housing needs. Mrs. Lisbon urged residents to attend and better understand what alternatives are available for the use of the land.

Mrs. Lisbon has served the Town of Dover for many years as a member of various boards and committees and as a member of the Board of Selectmen for the past nine years. Mr. Dawley noted that this will be Mrs. Lisbon's last meeting as she is not running for reelection. At May's Town Meeting, Mr. Dawley delivered his formal remarks about Mrs. Lisbon and noted that the Town has benefited immeasurably from her commitment of time and energy, her hard work, and her many accomplishments. He reiterated that it has been a great nine years, and she will be missed.

Adjournment

At 7:12 PM, Mrs. Lisbon moved to adjourn, seconded by Mr. Dawley; it was unanimously voted.

DOVER BOARD OF SELECTMEN

James P. Dawley, Jr., Clerk