

MEETING MINUTES
BOARD OF SELECTMEN
April 9, 2015

At 6:30 PM Chair Carol Lisbon called the meeting to order with members James P. Dawley, Jr. and Robyn Hunter present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator, and Mona DiSciullo, Administrative Assistant.

ATTENDANCE: None

PRESS: Maureen Sullivan, Dover-Sherborn Press

Review Draft Article Motions

Mrs. Lisbon reviewed briefly Articles appearing on the FY15 Warrant which will be presented for voting at Town Meeting on May 4. There are 24 Articles of which 15 are annually recurring, and the remaining 9 are summarized as follows:

- Article 10 – changes in the membership of the Council on Aging
- Article 11 – Caryl Community Center facilities upgrade
- Article 12 – Replenishment of the Conservation Commission Fund, Year 2
- Article 13 – Approval of borrowing authorized by D-S Regional School District to pay costs of capital equipment/improvements. This Article will be dismissed due to payment of capital improvements through the Intergovernmental Agreement contained in Article 14.
- Article 14 – Intergovernmental Agreement with D-S Regional School District and Sherborn to pay costs of capital equipment/improvements
- Articles 15-17 - Minuteman Regional Vocational School Agreement
- Article 18 – Benefit option for widows and children of firefighters killed in the line of duty

2015 Annual Town Election

The Town Election will be held on May 18, and the Election Warrant will list the open positions for elected officials for various Town boards and committees. There will be no questions on the Ballot as determined by the Board of Selectmen and which has been discussed with the Warrant Committee.

Mr. Dawley moved to approve the 2015 Annual Town Election Warrant, seconded by Mrs. Hunter; it was unanimously approved.

The Election Warrant was executed and will be mailed on April 17, 2015.

Minuteman Update

Mrs. Hunter gave a brief update on the amendment to the Minuteman Agreement. Dover has to decide whether to agree to an amendment to the regional agreement which may allow Dover and other interested small member towns to withdraw if all 16 member communities vote to allow those towns to withdraw. The Town of Wayland will not put an Article on the Warrant for their Annual Town Meeting at the end of April, Boxboro is unclear about what action to take, and Lincoln has deferred taking action. At present, there are many unanswered questions regarding this complex situation. Discussions are ongoing, and a Board recommendation will be brought to Town Meeting in May. This item was tabled until April 27 after further discussions with involved parties are held.

Approve Amendment to the Agreement between the Town of Dover and Mills Whitaker Architects for the Protective Services Agency Building Dispatch Area Renovation

In July of 2014, the Board authorized Mills Whitaker architects to undertake the final design and construction oversight of the Protective Services Agency Building dispatch area renovation project. During the course of the final design, three areas that need additional work were identified. A Portable Generator Plug Alternate will allow a backup portable generator to temporarily power the dispatch area in the event of a power failure. Incorporating Communication Cabling (tel/data) was not originally included in the specifications as it was previously to be designed and procured directly by the former Chief of Police. The current Police Chief does not have access to these services, and it was determined that adding this component will facilitate the complex electrical work in the area being renovated. Asbestos was found in the joint compound of the building, and an Asbestos Abatement will allow for professional services related to asbestos identification, abatement specification and construction administration. The fee for these three services will be \$8,000.

Mr. Dawley moved to approve the Amendment to the Agreement between the Town of Dover and Mills Whitaker Architects for the Protective Services Agency Building Dispatch Area Renovation, seconded by Mrs. Hunter; it was unanimously approved.

Vote to Accept Gifts from the Friends of the Dover Greenway

Mrs. Hunter moved to accept from the Friends of the Dover Greenway two gifts in the amounts of \$17,000 and \$4,340 to be used for the sole purpose of funding the Rail Trail/Recreational Path Engineering Study, seconded by Mrs. Hunter; it was unanimously approved.

A total of \$39,400 has been raised to fund the Rail Trail/Recreational Path Engineering Study. The Selectmen thanked the citizens for their generous donations and commended the Friends for their efforts.

Award Contract to Beals + Thomas, Inc. for the Recreational Path Engineering Study

A Proposal for Professional Design Services for the Recreational Path Engineering Study was prepared by Beals + Thomas, Inc. The Selectmen would like to review this document further and will address it at their next meeting.

Appointment of Back-Up Building Inspector

The Back-Up Building Inspector position became available as a result of the retirement of Robert Como. Walter Avallone, the Town's Inspector of Buildings, recommended Felix Zemel for this position. Mr. Zemel is currently the Building Commissioner for the Town of Sherborn, and he is working towards a PhD. The Selectmen are impressed with Mr. Zemel's extensive professional experience, background, and enthusiasm for his work. The Board extended their thanks to Mr. Como and welcomed Mr. Zemel to Dover.

Mrs. Lisbon moved to terminate Robert Como as Back-Up Building Inspector and to appoint Felix Zemel in that position for a term expiring in June of 2016, seconded by Mrs. Hunter, it was unanimously approved.

Memorial Day Committee Memo Regarding Program Time Change

The Memorial Day Committee is responsible for the arrangements associated with Dover's Memorial Day celebration. The Committee sent a memorandum to the Board to inform them that they plan to hold this year's celebration on Saturday, May 30 with a program start of 4 PM rather than the usual start time of 6 PM.

Mr. Dawley moved to approve the Memorial Day celebration date of May 30 with a start time of 4 PM rather than the usual start time of 6 PM, seconded by Mrs. Hunter; it was unanimously approved.

Other Business:

Special Licenses (2)

Two Special Licenses were delineated: April 18, 2015 at the Connors Center and June 6, 2015 at the George B. Preston Post 209.

Mrs. Hunter moved to accept all licenses as delineated, seconded by Mrs. Lisbon; it was unanimously approved.

Chapter 90 Request

Mrs. Hunter moved to approve a Mass Highway reimbursement to the Town in the amount of \$517,760 for the purpose of resurfacing the entire lengths of Hartford, Haven, Pine and Powissett Streets, seconded by Mr. Dawley; it was unanimously voted.

Approve Chapter 90 Winter Rapid Recovery Road Program Reimbursement

Mrs. Lisbon moved to approve a request for \$42,169 from Chapter 90 Winter Rapid Recovery Road Program Reimbursement monies for the purpose of repaving the entire length of Dover Road, seconded by Mrs. Hunter; it was unanimously voted.

Approve March 25, 2015 Meeting Minutes

Mr. Dawley moved to accept the minutes of the March 25, 2015 meeting, seconded by Mrs. Hunter; it was unanimously approved.

Citizens' Comments

Mrs. Lisbon reminded the residents that the Town Meeting will be held on Monday, May 4, 2015 at 7 PM in the Alan Mudge Auditorium at Dover Sherborn High School, and the Town Election will be held on Monday, May 18 from 7 AM to 8 PM in the Great Hall at the Town House. The Board urged everyone to attend both events to voice their opinions and cast their votes for nominees to serve on elected boards.

Adjournment

At 7:20 PM, Mrs. Lisbon moved to adjourn, seconded by Mrs. Hunter; it was unanimously voted.

DOVER BOARD OF SELECTMEN

James P. Dawley, Jr., Clerk