

**MEETING MINUTES
BOARD OF SELECTMEN
December 3, 2015**

At 6:30 PM, Chairman James P. Dawley, Jr. called the meeting to order with members Robyn Hunter and Candace McCann present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator; and Mona DiSciullo, Administrative Assistant.

ATTENDANCE: Mark Sarro, Rich Forte and Jack Donoghue, Long Range Planning Committee; Doug Lawrence, Warrant Committee

PRESS: Maureen Sullivan, Dover-Sherborn Press

Update on Green Community Designation

The Board of Selectmen has asked the Long Range Planning Committee to evaluate the benefits of Dover becoming a Green Community. Members of the Committee present at the meeting outlined the requirements necessary to be designated as a Green Community under a program administered by the Massachusetts Department of Energy Resources. Both the Long Range Planning Committee and the Town Planner believe this designation has substantial merit and should be pursued. Once a town is certified, it becomes eligible for grants for projects related to energy conservation. In subsequent years and depending on the project, funding increases. In order to become certified, Dover must satisfy the following five criteria:

- Adopt as-of-right siting for a renewable or alternative energy facility.
- Provide for an expedited permitting process for this use.
- Dover must provide a proposed energy reduction plan with the objective of a 20 percent reduction over a five-year period.
- The Town must commit to purchase only fuel-efficient vehicles with the exceptions being emergency vehicles and heavy-duty trucks and buses.
- The adoption of the Stretch Code for the Building Department. The Stretch Code offers a cost-effective route to achieve better energy efficiency.

The Committee is proposing to bring the necessary Articles to achieve certification to the Annual Town Meeting in May of 2016. Prior to that, an educational forum, hosted by the Long Range Planning Committee and Planning Board, will be held to educate the residents about the benefits of becoming a certified Green Community.

The Board fully supports this initiative and encouraged residents to peruse the Town's website for more detailed information about this worthwhile endeavor.

Review Selectmen's FY17 Operating Budgets

Mrs. Pugatch highlighted one revision in the FY17 Data Processing budget.

Recently, the Town's website was inaccessible for several hours due to a malware virus. Bill Clark, the Town's website and IT coordinator, secured the services of Sitelock, a company which specializes in website security. Sitelock will provide antivirus, firewalls, constant monitoring of the website, and virus removal, if necessary. An additional \$2,400 has been added to the Professional Services line to cover costs associated with services provided by Sitelock.

The Selectmen will continue to review all budgets.

Request to Plow Hunter's Path

In December of 2014, the Board approved the plowing of Betsy Lane. Hunter's Path is essentially an extension of Betsy Lane, and as a result of the snow and ice removal operation, Hunter's Path becomes plowed in. To remedy that situation, Craig Hughes, Superintendent of Streets, requested authorization from the Board to include Hunter's Path in the Town's plowing and snow and ice removal operation. Because Hunter's Path is no longer a construction site, the Board agreed that the Lane can be safely plowed.

Mrs. Hunter moved to authorize the plowing of Hunter's Path as part of the Town's snow and ice removal operations, seconded by Ms. McCann; it was unanimously voted.

Appoint Senior Custodian

In October of this year, Steve Guy retired from his position as the night Senior Custodian; the Selectmen wished him well and thanked Steve for his patience, cooperation and many years of service to Dover.

Due to this resignation, the position was advertised and ten applications were received. Five applicants were interviewed, and after a thorough interview and vetting process, the appointment of Donald Fisler to the position is being recommended. Mr. Fisler is the most qualified with extensive custodial experience and an education from a regional technical school in building maintenance.

Mrs. Hunter moved to appoint Donald Fisler to the Senior Custodian position, seconded by Ms. McCann; it was unanimously voted.

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Other Business:

Special Licenses

Two Special Licenses were requested: December 14 and December 16, both at the Connors Center.

Mr. Dawley moved to accept all licenses as delineated, seconded by Mrs. Hunter; it was unanimously voted.

Approve November 5 and November 19 Open Session Meeting Minutes

Mr. Dawley moved to approve the minutes of the November 5, 2015 meeting, seconded by Ms. McCann; it was unanimously voted.

Mr. Dawley moved to approve the minutes of the November 19, 2015 meeting, seconded by Ms. McCann; it was unanimously voted.

Citizens' Comments

There were no comments.

Adjournment

At 7:15 PM, Mr. Dawley moved to adjourn, seconded by Mrs. Hunter; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Robyn Hunter, Clerk