

**MEETING MINUTES
BOARD OF SELECTMEN
December 17, 2015**

At 6:30 PM, Chairman James P. Dawley, Jr. called the meeting to order with members Robyn Hunter and Candace McCann present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator; and Mona DiSciullo, Administrative Assistant.

ATTENDANCE: Ford Spalding, Dover's Representative to the Minuteman Regional School; Betsy Alden, The Meadows Homeowner's Association; Doug Lawrence, Warrant Committee

PRESS: Maureen Sullivan, Dover-Sherborn Press

Ford Spalding – Update on the Minuteman Regional Vocational Technical School and Regional Agreement

Ford Spalding, Dover's Representative to the Minuteman Regional Vocational Technical School, provided an update on the Minuteman building project and the Regional Agreement. Over the last two months, the 16 towns in the Minuteman District have drafted a proposed revised Agreement. Major revisions include: proportional voting, an easier process to withdraw from the District, a change to a two-thirds decision-making majority, and a reduction of the five-student minimum to one student. By June 30, 2016, which is the deadline imposed by the State to qualify for reimbursement funds, each town in the District must vote on the Agreement and whether to approve a new school building. Once the Agreement is approved, if Dover wishes to withdraw from the District, it will be able to do so with no additional financial obligation. The School Committee of the Minuteman District drafted three Warrant Articles, and they are asking each member town to hold a Special Town Meeting to vote on the following articles:

- To accept the amendments to the District Agreement,
- To allow towns, who vote to leave the district, to withdraw, and
- To advise the Dover School Committee on entering into an intergovernmental agreement with the Minuteman District or any other school district to provide for Dover students to attend the Minuteman school.

The Selectmen will continue this discussion at their next meeting.

The Meadows Homeowners' Association Plowing Request

Betsy Alden, President of The Meadow's Homeowners' Association, has requested that the Town undertake snow and ice removal of the roads within The Meadows. The roads are currently private ways, and Dover is not responsible for their maintenance. Ms. Alden is seeking the guidance of the Board in initiating the steps that need to be taken in order for Dover to accept the roads and maintain them. She also relayed that the homeowners own a segment of the road, located at the intersection of Hawthorne Lane and Springdale Avenue, for which they have no intended use and proposed that the Town take it as a gift and maintain it. Mr. Ramsay noted that in order for the Town to assume the roads and accept the gift, two separate Articles need to be written and placed on the Warrant for the May, 2016 Town Meeting. Ms. Alden will continue working with the Board, Mr. Ramsay and Town Counsel to move this process along.

Award Washed Sand Bid

Mr. Dawley moved to award the Washed Sand Bid to the only bidder, S.M. Lorusso and Sons of Walpole, seconded by Mrs. Hunter; it was unanimously voted.

Vote to Accept Gift of Land From Stephen Gould

Over a year ago, Stephen Gould approached the Conservation Commission and offered to donate three parcels of land to the Town. These parcels, measuring approximately 2 acres each, are located at 11 Grand Hill Drive, 18 Donnelly Drive and 20 Donnelly Drive. Following the Town's due diligence process, the Conservation Commission voted that the Town accept the donation of the three parcels. Additionally, a licensed site professional, ADS Environmental Engineering, is lined up to do an environmental site assessment to ensure there is no hazardous material on the property.

Mr. Dawley moved to accept from Stephen Gould a gift of three parcels of land to be used for conservation purposes contingent upon a satisfactory environmental site assessment, seconded by Mrs. Hunter; it was unanimously voted.

Execute Agreement Between the Town of Dover and ADS Environmental Engineering, LLC to Conduct Environmental Site Assessment of the Gould Property

Mr. Dawley moved to execute the Agreement between the Town of Dover and ADS Environmental Engineering to conduct a site assessment as to the potential of hazardous material on the Gould property, seconded by Mrs. Hunter; it was unanimously voted.

Approve Selectmen's FY17 Operating Budgets: #122, 129, 135, 145, 151, 155 (revised), 171, 176, 191, 192, 193, 195, 199, 201, 241, 291, 292, 294, 295, 299, 411, 422, 423, 424, 425, 428, 439, 450, 541, 543, 602, 604, 691, 692, 710, 751, 759, 911, 912, 914, 916, and 950

Mr. Dawley moved to approve Budget No. **122 Selectmen** in the amount of \$362,177, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **129 Copying and Postage** in the amount of \$30,400 seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **135 Accountant** in the amount of \$199,160, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **145 Treasurer/Collector** in the amount of \$213,444, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **151 Law** in the amount of \$200,000, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **155 Data Processing** in the amount of \$136,503, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **171 Conservation Commission** in the amount of \$78,402, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **176 Board of Appeals** in the amount of \$3,993, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **191 Whiting Road** in the amount of \$4,734, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **192 Town House** in the amount of \$59,856, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **193 Caryl Community Center** in the amount of \$105,384, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **195 Town Report** in the amount of \$11,509, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **199 Building Maintenance** in the amount of \$326,990, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **201 Police** in the amount of \$1,968,220, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **241 Building Inspector** in the amount of \$108,189, seconded by Mrs. Hunter; it was unanimously voted.

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Mr. Dawley moved to approve Budget No. **291 Emergency Management** in the amount of \$3,460 seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **292 Animal Control** in the amount of \$29,666, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **294 Care of Trees** in the amount of \$97,751, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **295 Tree Committee** in the amount of \$2,500, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **299 Protective Agencies** in the amount of \$88,675, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **411 Engineering** in the amount of \$78,356, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **422 Highway** in the amount of \$749,245, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **423 Snow and Ice** in the amount of \$400,000, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **424 Street Lighting** in the amount of \$12,489, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **425 Town Garage** in the amount of \$82,415, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **428 Tarvia** in the amount of \$261,900, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **439 Solid Waste** in the amount of \$379,602, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **450 Water Department** in the amount of \$27,992, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **541 Council on Aging** in the amount of \$138,099, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **543 Veterans** in the amount of \$6,000, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **604 Norfolk County Agricultural High School** in the amount of \$6,000, seconded by Mrs. Hunter; it was unanimously voted.

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Mr. Dawley moved to approve Budget No. **691 Historical Commission** in the amount of \$1,250, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **692 Memorial Committee** in the amount of \$3,000, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **710 Maturing Debt Principal** in the amount of \$1,125,400 seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **751 Maturing Debt Interest** in the amount of \$253,800, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **759 Bank Charges** in the amount of \$4,000, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **911 Norfolk County Retirement** in the amount of \$1,126,384, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **912 Workers Compensation Insurance** in the amount of \$77,532, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **914 Group Insurance** in the amount of \$2,284,408, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **916 FICA** in the amount of \$169,505, seconded by Mrs. Hunter; it was unanimously voted.

Mr. Dawley moved to approve Budget No. **950 Other Insurance** in the amount of \$179,067, seconded by Mrs. Hunter; it was unanimously voted.

Execute Bond Anticipation Note Extension for 46 Springdale Avenue Land Purchase

At the November 4, 2014 Special Town Election, the Town voted to put into place Bond Anticipation Notes in the amount of \$5,550,000 to purchase the 46 Springdale Avenue property. The first 12-month note has matured, and the Town will issue a new note, with an expiration date of 12/23/16, to replace it.

Mr. Dawley moved to execute the Bond Anticipation Note Extension for the 46 Springdale Avenue purchase, seconded by Mrs. Hunter; it was unanimously voted.

Other Business:

Special Licenses

Two Special Licenses were requested: January 3 at the Connors Center and January 4 at the Connors Center.

Mr. Dawley moved to accept all licenses as delineated, seconded by Mrs. Hunter; it was unanimously voted.

Approve December 3, 2015 Meeting Minutes

Mr. Dawley moved to approve the minutes of the December 3, 2015 meeting, seconded by Mrs. Hunter; it was unanimously voted.

Citizens' Comments

At their November 5, 2015 meeting, the Selectmen, in keeping with the practices of the majority of nearby towns, voted to close the Town House at 1:00 PM on Friday afternoons commencing January 2, 2016 on an experimental basis. Mr. Jim Fleming questioned the Board's decision and raised concerns about the availability of staff to the public and the wages/benefits costs to the Town. Mr. Dawley assured him that after careful consideration, it was determined that an early closing was beneficial, and that all affected employees were required to make up their hours. Mr. Dawley reiterated that the early closing is an experiment, and it will be revisited in late spring.

Adjournment

At 7:35 PM, Mr. Dawley moved to adjourn, seconded by Mrs. McCann; it was unanimously voted.

DOVER BOARD OF SELECTMEN

Robyn Hunter, Clerk