

Capital Budget Committee  
Tuesday, November 3, 2015

Members present:

Bob Springett, Kate Cannie, Brooks Gerner, Robyn Hunter, Andrew Phelan, and Mark Sarro.

Chairman Springett called the meeting to order at 7:00AM in the Selectmen's Meeting Room.

1. Minutes of the October 27, 2015 meeting were approved.
2. The Committee reviewed the Capital Budget request spreadsheet for each department, including out-year placeholders. The current spreadsheet reflects all updated requests and placeholders discussed at October 27 meeting. Mr. Springett agreed to follow up on the status of submissions from the Cemetery Commission and Town Clerk.
3. The Committee reviewed the schedule of upcoming meetings with each department.
  - a. David Ramsay, Town Administrator, will attend the November 17th meeting.
  - b. Mr. Sarro will ask Fire Chief Hughes to attend the December 15 meeting at 7:15AM.
  - c. Meeting dates for Cemetery Commission and Library are still pending.
4. Chief McGowan discussed the Police department's requests.
  - a. The three cruisers and dress uniforms approved at ATM 2015 have been ordered and should be in by year end. The radio receiver approved at ATM 2013 will be placed on the new water tower in Medfield, also by year end.
  - b. The Police department's FY 17 requests include one patrol vehicle, per the standing 1/2/1 replacement schedule, and replacement of the radio antenna at the Grossman Camp, which is in a state of disrepair.
  - c. Out year requests include an upgrade to the department server and defibrillators in FY 2018, which have exceeded their useful lives. The FY 21 request for a radio system is a placeholder for now to reflect the FCC's plans to change the public safety frequency band of the radio spectrum.
5. Superintendent of Streets Craig Hughes discussed the Highway department's requests:
  - a. The new brush machine (H-23) is already in active use and is proving to be a very useful and versatile piece of equipment.
  - b. The Town will take delivery of the new one-ton dump truck (H-6) by year end.
  - c. The only request for FY 17 is the last of the five slide-in sanders (H-14) to be replaced with stainless steel models. These replacements have proven to be a good investment and should last for at least the next 20 years.
  - d. The existing trucks are in good condition, and Mr. Hughes is very comfortable with his suggestion to push out those placeholders. The 1979 ten-wheel dump truck (H-15) has undergone a lot of work and has been pushed out to FY 18. The smaller, six-wheel dump truck (H-3) also is in good condition and has been pushed to FY 20.

The next meeting is Tuesday, November 3, at 7AM.

The meeting was adjourned at 8:20AM.

Respectfully submitted,  
Mark Sarro