

**Dover Warrant Committee
Minutes of the November 18th, 2015 meeting**

Members in attendance: Brooks Gerner, Geoffrey Merrill, Kathy Gill-Body, Rodney Peterson, James Stuart, Kate Cannie, and John Cone

Guest(s) in attendance: Candace McCann (Board of Selectmen)

Mrs. Cannie called the meeting to order at 7:10 P.M.

Mrs. Cannie introduced a Reserve Fund Transfer Request from Town Administrator in the amount to not exceed \$3,500.00 to fund the performance of additional audit services in connection with a state mandated review of the Student Activity Fund at the Chickering School. Mr. Cone made a motion to approve the request, second by Mr. Merrill. Approved 6-0-0. The Committee requested that Ms. McCann report back to the Committee regarding questions about the audit including:

- Will the audit be conducted on an annual basis?
- How will future, if any, audits be funded?
- Who will be overseeing the audit?

Ms. McCann reported back to the Committee on the recent decision to close Town Offices on Fridays. Town Offices, beginning in January 2016, will close at 1:00 P.M. Ms. McCann will provide the Committee with more details as more information becomes available.

Mr. Cone reported that the Friends of the Dover Library have raised the funds necessary to purchase materials required to meet the state mandate. Representatives from the Library will provide more information to the Committee at the January 27th meeting. Additionally, Mr. Cone reported that the Trustees of the Library will be submitting a budget request for FY17 that increases the materials line item to reflect 100% of the state mandated number.

Mrs. Gerner provided an update from the Capital Budget Committee. The Capital Budget Committee is in the process of meeting with representatives from various town departments to review capital requests for the FY17 budgets. These requests include:

- \$8,700.00 for an aerial lift (Chickering School)
- \$17,000.00 for new air conditioning unit in the server room (Chickering School)

Mrs. Gill-Body provided an update on the Planning Board. Representatives from the Planning Board will attend the January 20th Warrant Committee meeting. Topics to be discussed will include possible by-law changes.

Mr. Merrill reported to the Committee that the Highway Department has approved the flat fuel budget. Additionally, the metro west office will now handle scheduling of the COA van.

The next meeting is scheduled for December 9th at 7:00 P.M. at Dover Town House.

Being no other business, Mr. Cone made a motion to adjourn, second by Mr. Peterson. Meeting adjourned at 8:15 P.M.

Respectfully submitted,
Kate Cannie