

Capital Budget Committee
Tuesday October 13th, 2015

Members present: Bob Springett, Brooks Gerner, Robyn Hunter, Gordon Kinder, Andrew Phelan, Mark Sarro, and Kate Cannie

Meeting was called to order at 7:05AM in the Selectmen's Meeting Room.

1. Minutes of the September 15th, 2015 meeting were approved.
2. Brooks Gerner shared the Regional School District preliminary budget request sheet. Mrs. Gerner informed the Committee that the RSC is in discussion regarding the replacement of doors on the Lindquist wing of the building and if they should proceed with at this time. Additionally, the fire alarm panels currently in use are no longer in production and repair parts are no longer available thus making the replacement of the panels a priority.
3. Mr. Springett provided the committee with an update on the on-going discussions of the development of a technology protocol. The committee discussed the current approach and the potential to establish new thresholds and parameters for the delineation between items that are considered capital expenditures versus operating budget items.
4. Town Department submissions were briefly reviewed. Specific comments included:
 - a. The Dover School Committee will provide its Capital Budget submissions following its October 27th meeting. In the interim they have requested a placeholder of \$40,000 for capital items and \$25,000 for technology items.
 - b. The Ambulance budget submissions request \$14,000 for radios. The Fire Department has requested \$28,000 for radios.
 - c. The Highway Department has two of their vehicles scheduled to be replaced in FY 18. The Committee discussed moving the replacement of a ten wheel dump truck (H 15) to FY17. Ms. Hunter will discuss with Craig Hughes.
 - d. The Committee also reviewed submissions from Police and the Board of Selectmen.
 - e. Outstanding submissions include Cemetery, Library and Park and Recreation.
 - f. The Committee members were asked to reach out to assigned departments to address any questions and follow up on outstanding submissions and requests for information by the Committee.
5. The Committee discussed a joint meeting with Sherborn Capital Budget Committee and the Regional School Committee. Mr. Springett will coordinate with Sherborn Capital Budget and RSC.
6. Representatives from the Dover School Committee will attend the November 17th meeting.
7. The next meeting will be held on October 27th at 7:00AM in the Fireside Room.

The meeting was adjourned at 8:15AM.

Respectfully submitted,
Kate Cannie