

MEETING MINUTES
BOARD OF SELECTMEN
January 6, 2015

At 6:30 PM, Chair Carol Lisbon called the meeting to order with members James P. Dawley, Jr. and Robyn Hunter present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator, and Mona DiSciullo, Administrative Assistant.

ATTENDANCE: Dawn Fattore, Dover School Committee; Ford Spalding, Ed Bouquillon, Minuteman Regional Vocational Technical School; Dan Matthews, Needham Board of Selectmen; James Repetti, Town Moderator; James Stewart, Douglass Lawrence, Warrant Committee

PRESS: None

Minuteman Representative Ford Spalding re: Proposed Amendment to Minuteman Regional Vocational School District Agreement

Representatives of the Minuteman Regional Vocational School and the Town of Needham updated the Board on the progress made with respect to the adoption of an amendment to the regional agreement by member communities to move forward with a building project to replace or renovate the existing facilities. With regard to the amendment, 10 out of 16 communities have given their approval, and there are ongoing discussions with the six communities who have not. A task force comprised of representatives from those six communities has been put together to create a framework to meet those towns' needs and which would allow the towns to opt out of the new agreement if they so choose. Dover's legal counsel is in the process of reviewing the documentation and the draft agreement to see if it is financially advantageous for Dover and would still provide a technical education to students who want it.

Discussion also centered on the need of an Intergovernmental Agreement ("IGA") which would have to be negotiated and executed by the Dover School Committee and the Minuteman Regional School Committee. Successfully completed, the IGA would provide the opportunity for a Dover student to attend Minuteman if Dover did opt out of membership of the Regional Agreement.

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In February, the school's building committee will be hearing from the design team with regard to the three models and their costs as well as a fourth option which is renovation/repair without MSBA reimbursement. It is anticipated that the project plans will be presented to the communities in July of 2015. Further discussion included student enrollment rates and costs per student, various assessments and reimbursement rates, risk potential, and benefits/costs based on options and assumptions. All were in agreement that the quality of education and the programs provided by Minuteman are not in question; it is the cost of providing this as an option to Dover students that is being questioned.

Review 2015 Annual Town Meeting Articles Submitted to Date

In addition to 15 annual recurring Articles, 11 Article placeholders have been submitted to date:

- Selectmen – Accept subdivision drainage easement and roadway
- Selectmen – Acceptance of Betsy Lane as a public way
- Council on Aging – Amend C4 §XXVI of Dover Code (amend COA composition)
- Conservation Commission – Replenishment of Conservation Commission Trust Fund
- D-S Regional School Committee – Borrowing to pay costs of various items of capital equipment and/or improvements
- D-S Regional School Committee – Free cash transfer pursuant to intergovernmental agreement to pay costs of various items of capital equipment and/or improvements
- Minuteman Regional Vocational School – Amend regional vocational school district agreement
- Planning Board – To be determined
- Fire Department – Accept amendment to MGL C32B S73 §9C 1/2 (benefit for widow and children of deceased firefighters)
- D-S Regional School Committee – Payment of retirement notice incentive
- Selectmen – Acceptance of donation of real property

Review Revised FY16 Selectmen's Capital Budget Requests

Based on revised budget numbers submitted by architect, Don Mills, it is recommended that the \$530,000 budget in Line 1 for the Caryl Community Center's Facilities Upgrade be amended to \$550,000.

Mrs. Lisbon moved to approve an increase in Line 1 from \$530,000 to \$550,000, seconded by Mrs. Hunter; it was unanimously voted.

Approve Selectmen's FY16 Operating Budget: #911

Mrs. Lisbon moved to approve Budget 911, Norfolk County Retirement, in the amount of \$1,023,985, seconded by Mrs. Hunter, it was unanimously voted.

Review 2014 Draft Town Report

Mr. Ramsay thanked Mrs. Pugatch for her tremendous effort in preparing the draft Town Report. The Selectmen suggested items for inclusion and will approve the Report at the next Board meeting.

Review Revised Administrative Assistant Job Description

The long-time Administrative Assistant at the Police Department is retiring at the end of January, and in anticipation of that, staffing needs were reviewed. It was determined that an Administrative Assistant will be hired to work primarily at the Police Department with expanded duties to include working in the Building Department and in other Town departments, when necessary. After a review of the job description, discussion included job classification and supervision, duties and responsibilities, and experience required. The draft job description is currently being reviewed by our personnel consultant and will be shared with the Board when finalized.

Other Business:

MIIA Nominations/Voting Delegates

There were no nominations/voting delegates from the Board of Selectmen for the vacant seat on the Massachusetts Interlocal Insurance Association board.

Approve December 3, 2014 Meeting Minutes

Mrs. Lisbon moved to accept the minutes of the December 3 meeting, as amended, seconded by Mrs. Hunter; it was unanimously voted.

Citizens' Comments

Mrs. Lisbon was pleased to announce that the Town of Dover now owns the 46 Springdale Avenue property. The purchase was completed on January 5, 2015. She reminded citizens that there is in place a residency license agreement with Mr. Snyder for his continued habitation of the property, which he will be responsible for maintaining. While the town does own the property, it is not open to public use. This is a requirement which was included in the original purchase and sale agreement that Mr. Snyder had with a potential buyer and one which Dover had to meet pursuant to Massachusetts General Laws governing Chapter 61A land transactions as they pertain to a town exercising its rights to purchase the land.

The Springdale Study Committee members are now in place, and the first meeting will be held on January 14, 2015.

Adjournment

At 7:45 PM, Mrs. Lisbon moved to adjourn, seconded by Mrs. Hunter; it was unanimously voted.

DOVER BOARD OF SELECTMEN

James P. Dawley, Jr., Clerk