

MEETING MINUTES
BOARD OF SELECTMEN
January 21, 2015

At 6:30 PM, Chair Carol Lisbon called the meeting to order with member Robyn Hunter present. Also present were David W. Ramsay, Town Administrator; Greer Pugatch, Assistant Town Administrator, and Mona DiSciullo, Administrative Assistant

ATTENDANCE: Carol Jackman and Pope Hoffman, Cemetery Commissioners

PRESS: None

Joint Vote to Fill Vacancy on Board of Cemetery Commissioners

By statute, members of the Cemetery Commissioners are elected by the citizens and should a vacancy occur, the Board of Selectmen will appoint an individual to serve until the next Town Election. Due to the recent resignation of Commissioner Bill Herd, Cemetery Commissioners are recommending the appointment of Helena Wylde Swiny to the Commission.

Mrs. Lisbon moved to appoint Helena Wylde Swiny to the Board of Cemetery Commissioners until Town Election in May of 2015, seconded by Mrs. Hunter, and voted affirmatively by roll call of Commissioners Carol Jackman and Pope Hoffman; it was unanimously voted.

Approve Revised Selectmen's FY16 Operating Budget: #201 Police

Mrs. Lisbon moved to approve revised Budget No. **201 Police** in the amount of \$1,937,368, seconded by Mrs. Hunter; it was unanimously voted.

Review 2015 Annual Town Meeting Articles

The Town Meeting Warrant closed on January 16, 2015. In addition to 15 annually recurring Articles, 11 other Articles have been submitted:

- Council on Aging – Amend C4 §XXVI of Dover Code (amend COA composition)
- Conservation Commission – Replenishment of Conservation Commission Trust Fund

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- D-S Regional School Committee – Borrowing to pay costs of various items of capital equipment and/or improvements
- D-S Regional School Committee – Free cash transfer pursuant to Intergovernmental Agreement to pay costs of various items of capital equipment and/or improvements
- Minuteman Regional Vocational School – Amend regional vocational school district agreement
- Board of Selectmen – Authorize Town of Dover to withdraw from the Minuteman Regional Technical School Agreement
- Board of Selectmen – Dover School Committee Report regarding the Intermunicipal Agreement to provide Technical School Education
- Board of Selectmen – Caryl Community Center Facilities Upgrade
- Fire Department – Accept amendment to MGL C32B S73 §9C 1/2 (benefit for widow and children of deceased firefighters)
- D-S Regional School Committee – Payment of retirement notice incentive
- Selectmen – Acceptance of donation of real property

Execute Intergovernmental Agreement Between the Towns of Dover and Sherborn Pertaining to the 2015 Annual Town Meeting Warrant Article for Capital Improvements to the Regional School Campus

The Intergovernmental Agreement (IGA) between the towns of Dover and Sherborn and the Dover-Sherborn Regional School district allows each town to independently fund their portion of capital budget improvements to the regional school campus per the 20-year maintenance plan. Other than changes to the dates and amounts, this Agreement is similar to last year's Agreement. The Selectmen are pleased that Sherborn again accepted the IGA and hope this document becomes a routine transaction year after year. They expressed their thanks to Steve Bliss, Superintendent of D-S schools, and the Regional School Committee for facilitating this process. The capital budget request for the region is \$358,000, and Dover's share is \$194,931.

Mrs. Lisbon moved to approve the Intergovernmental Agreement submitted for FY16 for total expenditures in the amount of \$358,000, seconded by Mrs. Hunter; it was unanimously approved.

Update on Amendment to Minuteman Regional Technical School District Agreement

Mrs. Hunter gave a brief update on the amendment to the Minuteman Agreement. Meetings with Dover's special counsel and other member communities have centered around reviewing the amended Agreement, working with the attorneys to understand the risks involved in accepting the amended Agreement, and possible wording of a motion to opt out of the Agreement in the event Dover accepts it. Discussions with the groups involved as well as with the six towns who have not yet voted to accept the Agreement are ongoing, and it is hoped that a recommendation will be brought to the Town Meeting in May.

Update on the Springdale Study Committee (SSC)

The first meeting of the Springdale Study Committee, which was formed to explore any and all uses of the 46 Springdale Avenue property and bring recommendations to the May 2016 Town Meeting, took place on January 14 and was well attended by all eight members of the Committee as well as liaisons to the Board of Selectmen, Council on Aging, Planning Board, Open Space Committee, Capital Budget Committee, the Board of Health, and a few citizens. Liaisons to the Warrant Committee and Conservation Committee were unable to attend as they were at concurrent meetings. Catherine White was voted as Chair. Mrs. Lisbon reviewed with them administrative issues as well as the roles of the liaisons. She urged that those liaisons to boards/committees that have statutory and regulatory authority impart their knowledge and expertise of local and state rules and regulations to the Committee as it explores feasible options for the land, and asked that liaisons to nonstatutory boards/committees ensure that their group is kept apprised of progress. The SSC is planning to meet every week or every two weeks. The Selectmen are appreciative of the different opinions expressed at the meeting regarding future uses of the property and feel the town is well represented. Mrs. Lisbon noted that the demographics of the Committee include four decades of age and six decades of town residence. If citizens would like to receive e-mails informing them of the progress of the SSC, please contact Bill Clark at the Town House.

Real Estate Tax Abatement Request for 46 Springdale Avenue

On January 5, 2015, the Town purchased the 46 Springdale Avenue property. A town does not pay real estate taxes to itself; hence, as a technical matter, the Town Assessor has asked that a letter be written by the Board of Selectmen requesting an abatement of the FY15 taxes for 46 Springdale Avenue effective January 5, 2015 as well as an abatement of FY16 taxes.

Mrs. Lisbon moved to approve an abatement of the FY15 taxes for 46 Springdale Avenue effective January 5, 2015 as well as an abatement of FY16 taxes, seconded by Mrs. Hunter; it was unanimously approved.

Approve Selectmen's 2014 Town Report

Due to Mr. Dawley's absence and because further review is necessary, Mrs. Lisbon suggested that the Board take no action on the Town Report until their next meeting.

Appoint Assistant Accountant

After the passing in November of the Town's long-time Assistant Accountant, Nancy Rigano was hired, at the recommendation of the Town Accountant, to assist in the Accounting office on a temporary basis. Subsequently, a job posting was advertised and after the interview process, it was recommended that Ms. Rigano be hired as the permanent, full-time Assistant Accountant, working 35 hours per week. She has done an outstanding job on a temporary basis and brings many years of bookkeeping and accounting experience to Dover.

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Mrs. Hunter moved to appoint Nancy Rigano as the Assistant Accountant, seconded by Mrs. Lisbon; it was unanimously approved.

Other Business:

Special Licenses (4)

Four special licenses were delineated: January 21 (retroactive) at the Connors Center; January 22 at the Connors Center; February 7 at the Connors Center, and March 24 at the Mass Horticultural Society, Elm Bank.

Powisett Street Trail Running Event

Police Chief Peter McGowan requested Board approval of the Powisett Street Trail Running Event scheduled for Memorial Day, Monday, May 25, 2015. Events include running on the grounds of Powisset Farm and in Noanet Woods. The Chief is satisfied with the public safety aspects of the race and will have an officer assigned on detail to the event.

Mrs. Hunter moved to approve the Powisett Street Trail Running Event as outlined in Chief McGowan's memo to the Board of Selectmen, seconded by Mrs. Lisbon; it was unanimously approved.

Approve December 18, 2014 and January 6, 2015 Meeting Minutes

Mrs. Lisbon moved to accept the minutes of the December 18, 2014 meeting and the January 6, 2015 meeting, as amended, seconded by Mrs. Hunter; it was unanimously voted.

Adjournment

At 7:05 PM, Mrs. Lisbon moved to adjourn, seconded by Mrs. Hunter; it was unanimously voted.

DOVER BOARD OF SELECTMEN

James P. Dawley, Jr., Clerk