

Dover Sherborn Middle School
School Advisory Council
January 21, 2014

Meeting Minutes

1 **Welcome**

- Present: Scott Kellett, Joanne Draper, Kelsey Ferranti, Erin Gorden, Rebecca Graf, Karyn Kaplan, Sushil Kumar, Julie McKee, Kim Phelan, Anita Sebastian, Kathy Sveen, Michael Lee, Kevin McIntosh

2 **Approval of Minutes**

- Approved

3 **Handbook**

- Discussed birthday locker decoration

4 **School Improvement Plan (Initial look at goals looking forward)**

- School council document goes to school committee for approval
- School improvement plan is used by Superintendent and staff to create their goals
- Discussed school committee and their work on Superintendent's goals
- Discussed Superintendent/staff goals (significant change this year)
- Our school improvement plan is due in May
- Discussed sharing of information/resources between the two elementary schools and the district schools (curriculum, trainings...)
- Discussed smooth transition from 5th to 6th grade and 8th to 9th grade (have more meetings and information sharing)
- Discussed moving all school information to Aspen (curriculum roadmaps...)
- Discussed curriculum roadmaps - parents can get a sense of where their children are from year to year
- Discussed Ubd to link K-12 (example: Music dept.)
- Discussed how much we should communicate home. Should we tell parents/guardians what we (school council) are working on?
- Discussed safety of our school/campus
- Discussed our school's safety plan (in place and ongoing)
- Guidance described the fluid and continuous student information that is carried from elementary to high school (safety related)

5 **Parent and Student Survey Question Revisions**

- We should ask parents if they are getting enough information and what more they would like to know

6 **Other Business**

- For our next meeting - look at parent survey questions
- Discussed adding more options other than just yes and no (always, usually,...)
- Next meeting - February 25, 2014, 3:15, MS conference room

7 **Adjourn**