

Capital Budget Committee Meeting Minutes
January 20, 2015

Attendees: Bob Cocks, John Cone, Gordon Kinder, Mark Sarro, Bob Springett (Chair)

Meeting was called to order at 7:30 a.m. in the Selectmen's Meeting Room.

1. Minutes of January 13, 2015 were reviewed and approved.
2. Any remaining Blue Book write-ups should be drafted as quickly as possible. Write-ups to be circulated prior to, and discussed at, the next CBC meeting.
3. Briefly reviewed status of FY2016 requests and recommendations. No new votes taken. Gordon Kinder to ask Library for an updated budget submission, showing no requests.
4. Reviewed draft #4 of the DSC facilities maintenance and technology protocol. Discussed the process for items outside of routine maintenance but also not purely capital items (e.g., one-time major maintenance). Draft to be circulated and reviewed with DSC, Superintendent of Schools, and WC.
5. Discussed benchmarking metrics (e.g., age, miles/year, hours/year, uses, etc.) for considering capital budget requests for fleet/equipment replacement. More data and greater consistency in reporting across departments would be helpful.
6. Bob Springett reported on the January 14, 2015 meeting of the Springdale Study Committee.

Next meeting: January 27, 2015 at 7:30 a.m.

Meeting adjourned at 8:50 a.m.

Respectfully submitted,
Mark Sarro