

## Dover Parks and Recreation Committee

Meeting of July 1, 2014

### Meeting Minutes

**P&R Commissioners In Attendance:** Chris Boland, Nancy Simms, Peter Davies and Eric Loeffler

**P&R Employees In Attendance:** David MacTavish, Mark Ghiloni and Amy Caffrey

**Others In Attendance:** Mike Beattie of Sports Turf Specialties, Inc.

1. The meeting was called to order at 7:45 a.m.
2. Approval of Meeting Minutes:  
*The June 2, 2104 Meeting Minutes were approved 4-0.*
3. Appointment of Director for FY2015:  
*David MacTavish was appointed Director by vote 4-0.*

4. Meeting with Mike Beattie of Sports Turf Specialties, Inc.:

The Commissioners discussed the need for an audit/report to document and develop a baseline of the existing soil/turf conditions and water usage at the fields. Mike Beattie indicated that core samples of approximately one foot in depth could be taken and analyzed by a third party testing company to provide information about the nature and quality of the soil conditions. Mike Beattie will provide a proposal, and sample report for the core samples and analysis. *The Commissioners voted to approve a soil sample study and irrigation analysis, not to exceed \$5,000.00.*

There was also discussion about the need to keep track of the number of hours each field is being used on an annual/per season basis.

5. Fall Fields:  
*The Commissioners voted 4-0 to close and rest Caryl Park field for the fall 2014, and to keep both Chickering fields open for the fall 2014.*

6. Candidate to Fill Commissioner Vacancy:

The Commissioners discussed a potential candidate to fill the open Commissioner vacancy.

7. The Commissioners each signed the Authorized Signature Form.

8. D/S Soccer Request to Use Chickering Field:

The Commissioners discussed a request by the D/S Soccer Club to use two 8 v. 8 fields at Chickering on the morning of August 3, 2014. *The Commissioners voted (4-0) to approve this one time use conditioned upon the D/S Soccer Club agreeing to pay for the use of the field, field lining and other related costs.*

9. The Meeting was adjourned at 8:55 a.m.

10. The next meeting is scheduled for Wednesday, September 3, 2014 at 7:45 a.m.

Respectfully submitted,

Eric H. Loeffler  
Secretary