

**Dover Parks and Recreation Committee**

**Meeting of November 12, 2014**

**Meeting Minutes**

**P&R Commissioners Present:** Christopher Boland, Nancy Simms, Eric Loeffler

**P&R Employees Present:** David MacTavish, Mark Ghiloni and Amy Caffrey

**Others Present:** Jim Dawley and Rodney Petersen

1. The meeting was called to order at 7:30 a.m.

2. Approval of Meeting Minutes:

*The October 7, 2014 Meeting Minutes were approved 3-0.*

3. Capital Budget:

The Commissioners discussed the Capital Budget Items Requested for Fiscal Years 2016 through 2020, including replacement of a Gator (FY2016), a Large Tractor Mower (FY2017), Small Mower (FY2018), Field Lining Air Compressor (FY2019), and Renovation of Caryl Field (FY2017). After discussion, the Commissioners voted to approve the capital requests, 3-0.

4. Revolving Fund:

After discussion, the Commissioners voted to approve the Revolving Fund Expenditures for Fiscal Year (2015), as noted on the attached.

5. Caryl Park Signs:

The Commissioners discussed the status of the new signs that will be placed at the entrance to Caryl Park.

6. FY2016 Budget:

The Commissioners discussed the Fiscal Year 2016 *draft* Budget Preparation Report. No vote was taken with respect to the draft report.

7. Field Designation for spring:

The Commissioners discussed field designation issues for the spring and allocation of the fields for use by the lacrosse and soccer programs.

8. The Meeting was adjourned at 8:49 a.m.

9. The next meeting is scheduled for Thursday, December 11, 2014 at 7:30 a.m.

## Revolving Fund Allocation FY 2015

- **Caryl Park Benches (2)**
  - \$1,000 per bench
- **Refinish Gym Floor**
  - \$2500
- **Registration Software**
  - \$1,600
- **Merchant Fees**
  - \$6,000
- **Porta Pots**
  - \$3,500
- **Printing**
  - \$3,000
- **Caryl Park Signs**
  - \$2,000
- **Replace Split Rail Fence at Chickering**
  - \$3,464
- **Unreserved Fund**
  - \$10,000