

Dover Parks and Recreation Committee

Meeting of October 7, 2014

Meeting Minutes

P&R Commissioners Present: Christopher Boland, Nancy Simms, Eric Loeffler and Valerie Lin

P&R Employees Present: David MacTavish, Mark Ghiloni and Amy Caffrey

Others Present: Jim Dawley and John Gilbert

1. The meeting was called to order at 7:30 a.m.

The Dover Parks and Recreation Commissioners welcomed Valerie Lin and acknowledged that her appointment as a Member of the Commission was approved by the Board of Selectmen.

2. Approval of Meeting Minutes:

The September 9, 2014 Meeting Minutes were approved 4-0.

3. Caryl Park Sign:

The Commissioners discussed replacing the two entrance signs at Caryl Park. The new signs will match the design of the entrance sign at Chickering Fields.

4. Caryl Field Updates (new well, soil samples and tot lot):

Dave MacTavish reported that the new well at Caryl Field is finished, producing forty (40) gallons per minute. The water samples were tested and found to be sufficient. The new well was needed because the pipes in the old well had corroded. The new well will be used to irrigate Caryl Field only. Mr. MacTavish reported that the irrigation system will be tested soon to make sure it is working properly. It is expected that Caryl Field will re-open for use in the spring 2015.

Mr. MacTavish reported that Sports Turf Specialties, Inc. will take 12-inch soil sample cores at Caryl Field in October 2014, which will be analyzed for content and quality of the existing soil conditions at Caryl Field.

Mr. MacTavish reported that new bark mulch was installed at the tot lot at Caryl Park.

5. The Commissioner discussed the Parks and Recreation Revolving Fund, costs for new programming and the Fiscal Year 2016 Capital Budget.

6. Use of Town Vehicles:

The Commissioners discussed the use of Parks and Recreation vehicles. Parks and Recreation vehicles shall not be taken home at the end of the day and parked overnight.

7. Tree Removal:

The Commissioners discussed, with participation from John Gilbert, the Dover Tree Warden, the request by a Centre Street resident to remove a large tree located close to her property line.

8. Bogastow Fee:

The Commissioners discussed and approved reducing the fee charged to non-Dover residents from \$40 to \$20, the current fee charged to Dover residents.

9. The Meeting was adjourned at 8:52 a.m.

10. The next meeting is scheduled for Wednesday, November 12, 2014 at 7:30 a.m.

Respectfully submitted,

Eric Loeffler
Secretary