

APPROVED APRIL 28, 2014

Dover-Sherborn Regional School Committee
Dover School Committee
Sherborn School Committee
Meeting Minutes – March 3, 2014
Dover-Sherborn Middle School - Dover, MA

Present:

Dover School Committee

Dawn Fattore, Chair

Kristen Dennison, Secretary

Lauren Doherty

Adrian Hill

Sherborn School Committee

Frank Hess, Chair

Frank Hoek, Secretary

Anne Hovey

Greg Garland

Dover-Sherborn Regional School Committee

Richard Robinson, Chair

Dana White, Vice Chair

Clare Graham, Secretary

Shelley Poulsen

Michael Lee

Lauren Balk

1. **Call to order** – The meeting was called to order at 6:31 pm. by the Chairs of the Dover Sherborn Regional School Committee, the Sherborn School Committee and the Dover School Committee.
2. **Introduction: Mr. Anthony Ritacco, Interim Director of Technology** - Mr. Bliss introduced Mr. Ritacco and thanked him for his diligent work as Interim Director to date. Mr. Ritacco updated the Committees on the projects in the Technology Department: the network at the Region is being entirely reconfigured then he will move onto Chickering and Pine Hill; the wireless network at the High School should be fixed in the next three days and will allow for devices that are brought from home to be on a different wireless network than school devices; started a Help Desk at the Middle School where students help with various tasks in the Technology Department during H block.
3. **Executive Session - Teachers' Contract Negotiations and Support Personnel contract negotiations.** There were motions to adjourn to Executive Session at 6:42 pm for matters pertaining to the Teachers' Contract and Support Personnel contract negotiations to return to Open Session at 7:45 pm.
Dover Sherborn Regional Committee: Mr. Robinson - yea, Ms. White - yea, Ms. Balk - yea, Ms. Poulsen - yea, Mr. Lee - yea and Ms. Graham - yea.
Sherborn School Committee: Mr. Hess - yea, Mr. Hoek - yea, Mr. Garland - yea and Ms. Hovey - yea.
Dover School Committee: Ms. Fattore - yea, Ms. Doherty - yea, Ms. Dennison - yea and Mr. Hill - yea.
4. **Return to Open Session at 8:25 pm.**
5. **Special Education Reorganization** - Mr. Bliss presented a proposal for Special Education Reorganization. The goals of the reorganization are:
 - . identify opportunities for increased efficiency and reduced redundancy;
 - . provide consistent services in the most efficient manner pre-K through age 22;
 - . increase capacity to meet students' needs through a system-wide (all 3 districts) approach;
 - . systematize the means for analyzing complex cases requiring a multi-district/system-wide approach;
 - . enhance accessibility and improve communication with parents/guardians, personnel and service providers as to the broad range resources made available to meet student's needs in the most programmatically and fiscally responsible manner; and

- institute a systems-based approach to specialization of labor: one point person for direct oversight of special education and communication to the Superintendent concerning special education trends, issues and opportunities.

The reorganization proposes adding a Director of Special Education, Pre K - 12 that would directly supervise all aspects of special education services for the school system (3 districts). The persons' responsibilities would include:

- oversight of student programming and placement;
- direct supervision and evaluation of the Elementary Special Education Administrator, Regional (grades 6-12) Team Chairs and the Out-of-District Coordinator;
- shared responsibility for supervision and evaluation of special education faculty and staff members, in conjuncture with Principals/Headmasters;
- budget and grant administration;
- representation of special education of the Administrative Cabinet; and
- coordination directly with the Elementary Administrator of Special Education and Secondary Schools' Team Chairs on all special education cases.

The Director of Special Education will support all 3 districts. The Elementary Special Education Administrator will be shared by Chickering (0.6 FTE) and Pine Hill (0.4 FTE). There will be a Middle School Team Chair (0.6 FTE) and a High School Team Chair (0.6 FTE) as well as a Out-of-District Coordinator (1.0 FTE) who will coordinate all out-of-district special education students for all 3 districts.

There was lengthy discussion. The Committee's will vote on the proposal at their next individual meetings.

- 6. TEC Capital Reserve Fund** - There were motions to approve the creation of TEC's Capital Reserve with a balance limit of \$150,000 for the purpose of accumulating funds for the acquisition, maintenance and improvement of capital items.

Region: motion by Mr. Robinson, second by Mr. Lee

Vote in favor: Mr. Robinson, Ms. White, Ms. Poulsen, Mr. Lee, Ms. Balk and Ms. Graham.

Dover: motion by Ms. Dennison, second by Ms. Doherty

Vote in favor: Ms. Fattore, Ms. Dennison, Ms. Doherty and Mr. Hill

Sherborn: motion by Mr. Hoek, second by Ms. Hovey

Vote in favor: Mr. Hess, Mr. Hoek, Ms. Hovey and Mr. Garland

- 7. Approval of Minutes - October 22, 2013** - There were motions to approve the minutes of October 22, 2013.

Region: motion by Mr. Robinson, second by Ms. Poulsen

Vote in favor: Mr. Robinson, Ms. White, Ms. Poulsen, Mr. Lee, Ms. Balk and Ms. Graham.

Dover: motion by Mr. Hill, second by Ms. Dennison

Vote in favor: Ms. Fattore, Ms. Dennison and Mr. Hill. Abstain: Ms. Doherty

Sherborn: motion by Mr. Hoek, second by Ms. Hovey

Vote in favor: Mr. Hess, Mr. Hoek, Ms. Hovey and Mr. Garland

- 8. Superintendent's Evaluation** - Mr. Bliss provided a progress update of the Superintendent's Goals which includes input from the Administrative Cabinet. Completed evaluations are due to Committee chairs by April 14th.

- 9. 2014-15 School Year Calendar** - There were motions to approve the calendar as presented.

Region: motion by Mr. Robinson, second by Ms. Poulsen

Vote in favor: Mr. Robinson, Ms. White, Ms. Poulsen, and Ms. Graham. Abstain: Mr. Lee

Dover: motion by Ms. Dennison, second by Mr. Hill

Vote in favor: Ms. Fattore, Ms. Dennison, Ms. Doherty and Mr. Hill

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Sherborn: motion by Mr. Hoek, second by Mr. Garland

Vote in favor: Mr. Hess, Mr. Hoek, Ms. Hovey and Mr. Garland

10. Adjourn

There were motions to adjourn at 9:48 pm.

Respectfully submitted,
Amy Davis