

**Dover School Committee**  
Meeting of June 17, 2014

Members Present: Dawn Fattore  
Kristin Dennison  
Lauren Doherty  
Adrian Hill  
Henry Spalding

Also Present: Steve Bliss, Superintendent of Schools  
Dr. Karen LeDuc, Assistant Superintendent of School  
Christine Tague, Business Manager  
Laura Dayal, Principal  
Maria Colarusso, Chickering Director of Special Education

**1) Call to order**

Ms. Fattore called the meeting to order at 6:32 pm in the Chickering Library.

**2) Community Comments – none**

**3) Reports**

a) PTO Report –Ms. Johnstone updated the Committee on recent and upcoming events with PTO:

- The 2014-15 proposed budget for the PTO was provided
- Teacher grant monies increased to \$7,500 from \$5,000

Mr. Spalding made a motion to accept the PTO grants. Mr. Hill seconded.

14-14 VOTE: 5 - 0

b) Superintendent's Report -

- Mr. Bliss thanked the Chickering team for their excellent work this year.
- On May 28th several representatives from Dover Sherborn including Ms. Doherty attending the Educator Evaluation Spring Convening.

c) Assistant Superintendent's Report - Dr. LeDuc provided the updated DS Public Schools Professional Development Handbook with changes for 2014-15 outlined.

d) Business Manager's Report

- Status of Appropriations - There were no significant changes to the finance report since the last meeting.
- Capital Project progress - Ms. Tague provided a summary of FY15 capital projects. All planned projects for Chickering will be done over the summer months with the exception of the energy management system upgrade. That upgrade will be in in the fall. Mr. Kelley is still researching the cost of installing a green energy electric hot water heater.
- Food Services - Ms. Tague is projecting a \$4,000 deficit in the food services budget due to sick time and substitute costs.

e) Principal's Report - Mrs. Dayal spoke of recent and upcoming events at Chickering.

- Faculty members were trained in Zones of Regulation on May 7th.
- Kindergarten Update - this year the Literacy Specialist dedicated a significant portion of her time to Tier 2 interventions. Classroom teachers have reported a greater amount of student growth than in years past. Next year there will be two Teaching Assistants who will received training and support from the Literacy Specialist.
- Family Handbook - changes to the handbook were provided. It will be available online with links.

Ms. Doherty made a motion to approve the Family Handbook for 2014-15. Mr. Hill seconded.

14-15 VOTE: 5 - 0

- School Improvement Plan - the 2014-15 plan was presented and discussed.

Ms. Dennison made a motion to approve the School Improvement Plan for 2014-15. Ms. Doherty seconded.

14-16 VOTE: 5 - 0

**4) Special Items/New Business**

- a) PARCC/MCAS - There was discussion about whether to adopt PARCC for the Dover Schools. The questions will be discussed further in September.
- b) DSC Goals for 2014-15 - There was discussion about development of the goals for 2014-15. Possible future topics for discussion include: building fees, Operating Norms policy, formal goals/define what we do, State of the School meeting.

**5) Approval of Minutes**

- a) May 19, 2014

Ms. Doherty made a motion to accept the minutes of May 19, 2014. Mr. Hill seconded.

14-17 VOTE: 4 - 0 - 1 (Mr. Spalding)

**6) Adjournment**

There was a motion to adjourn at 8:34 pm.

Respectfully submitted,  
Dawn Fattore