

DOVER CEMETERY COMMISSIONER'S MINUTES
MARCH 11, 2014

Meeting opened at 6:00 pm in the meeting room of the Town Garage

Attendance - Bill Herd, Pope Hoffman and Carol Jackman.

MINUTES OF FEBRUARY 19 , 2014 MEETING were approved.

CITIZEN COMMENT - Bill Clark came to meeting to give e-mail addresses to committee members for the town e-mail system, with instructions as to how to access personal e-mails. This is a State mandated e-mail system.

DEEDS PRESENTED FOR SIGNING - Two deeds were presented for signing. Richard J & Samuel S. Johnson, 7 Seagull Lane, Scituate (formally Dover residents), Lot 4, Block F, 4 grave.
Norman R. and Loretta M. Kuntz, 32 Miller Hill Rd., Dover, Lot 36, Block F, 4 grave.

Report from meeting with Dave Ramsey and finance office personnel stated that only OSHA required uniforms are to be in the Uniform Budget category and T-shirts for summer help. Total budget for 2015 would be \$400. Change in this account due to IRS audit.

A program from the Cooperative Funeral Fund, Inc. was distributed to the finance office for their review and possibility of investing Perpetual Care funds.

Summer Help position was reported as having been posted on the Town website.

It was reported that the new granite posts from Swenson Granite Works will be received the end of April.

It was reported that in the old days Headstones were placed in the wrong location on the grave sites and that if a family requests them to be moved to the correct location it is the responsibility of the cemetery personnel to move them, at no cost to the family.

CORRESPONDENCE - The Johnson family inquired about the purchase of a lot and they were informed that it was approved because they had lived in Dover for 23 years. Their deed was signed at this meeting.

Rusty reported that the gator will go to the dealer to have a leak in the cab fixed - this is covered under the warranty.

Meeting closed at 7:15 pm. Next meeting will be April 29, 2014 at 6:00 pm at the Town Garage.

Attachments to these minutes are on file in the Cemetery Office located in the Town Garage.