

Dover Recycling Committee
Minutes from December 3, 2014 Meeting (approved)

Present: Tracy Boehme, Wendy Muellers, Chris Poulsen (via skype), Matthew Schmid, Savita Sukla, Amy Wilcox

Absent: Mike Kinchla

Also Attending: John O'Keefe

Agenda:

1. Call to order
2. Approval of last meeting minutes 11/5/2014
3. Committee member reports
 - Treasurer
 - Deposit Trailer Coordinator
 - Communications Coordinator
 - Website Coordinator
 - Transfer Station Coordinator
 - School Liaison
4. Refinement/Narrowing of 2015 Initiatives
5. Any other business

Meeting Called to order.

November Minutes – unanimously approved.

Committee member reports:

- **Treasurer Report – Matthew Schmid**

As Treasurer Matthew Schmid is working on gathering reports on the Committee accounts. Carol Lisbon has offered to assist should he need.

Treasurer will project new expenses. Committee has, in the past months, taken on projects that have required some spending. Committee sees the need to better track expenditures.

- **Deposit Trailer Coordinator – Savita Shukla**

Savita Shukla will continue managing trailer money and doing excel spread sheet of year to track in January.

- **Communications Coordinator – John O'Keefe**

John O'Keefe agrees to take on role.

All ideas/articles go to and through John who will do some writing, editing and coordinating.

John will keep Committee members abreast of articles submitted on behalf of the Committee.

- **Website Coordinator – Matthew Schmid**

Matthew is standing by for Bill's availability.

Bill has template and content to go into it, is to do skeleton to review with Matthew, and talk about how to keep up to date.

Bill is 30% through it, Matthew poised and ready to meet with him to discuss refreshing, keeping relevant, which will require more maintenance.

Anything needing to be posted, must through Matthew to keep things streamlined for Bill.

- **Transfer Station Coordinator – Wendy Muellers**

Chris, Mike, Carole & Wendy met at mid month regarding Initiatives for improvements to Transfer Station. Prioritization TBD.

Top Initiatives:

- Increase the space that is dedicated to Construction & Demolition -
 1. to make re-use available to Residents, creating a “Bob’s Swap Shop” of sorts
 2. to divert more weight from waste stream.

Challenges –

1. “creating” space, needs to be covered space in order to keep materials dry
2. find vendor/hauler for materials not taken, should not be added to waste stream.

Ideas - DPW, Boston Building resources to come once a month.

3. probable need for volunteers to manage

- Further encourage pull out food waste – compost or pig farmer should be encouraged at Transfer Station. Food is some of the heaviest waste.

- Mary’s Swap Shop closer management – expand, keep organized – part of Wade’s job description, but Committee sees need and wants to help – volunteers, girl scouts, or job?

- Move Electronics section away from gate – suggestions have been made that Electronics Drop-off should be moved away from the front gate and farther into the facility. The reason for this is that disposal of Electronics being high and an inordinate number of televisions being dropped, we should pay closer attention to confirm they are being dropped by Dover town residents only.

- Discuss reissuing Town Transfer Station car stickers – currently, resident stickers do not expire. As more residents move in and out, there may be a benefit of having a term of some sort.

Interest in Special Events –

Too many rigid plastics are going into the dumpster - research vendor/where to take it and how much would it cost

Books from Mary’s that are passed up by residents, currently go to the book bin at the front..

- **Town Report – Chris Poulsen**

Chris working with Nancy, gathering for each month – total waste, recycling by type, percentages that can be translated into motivational

Next Steps:

December mid month subcommittee meeting will be Treasurer and Chair, 12/22 at 12:00 PM, Town Garage

January mid month subcommittee meeting will be School Initiatives – Green schools, scholarships, and internships

Adjourned.

Next meeting: 1/7, 7pm. Town Garage

Agenda... Reports from committee appointees; More Discussion/Agreement on FY2015 Programs/Initiatives.