

# APPROVED FEBRUARY 24, 2015

Dover-Sherborn Regional School Committee  
Dover School Committee  
Sherborn School Committee  
Union #50 Superintendency Committee  
Meeting Minutes – October 21, 2014  
Dover-Sherborn Middle School - Dover, MA

Present:

Dover School Committee

Dawn Fattore, Chair  
Kristen Dennison, Secretary  
Lauren Doherty  
Henry Spalding  
Adrian Hill

Sherborn School Committee

Frank Hess, Chair  
Frank Hoek, Secretary  
Anne Hovey  
Greg Garland

Dover-Sherborn Regional School Committee

Dana White, Chair  
Michael Lee, Vice Chair  
Clare Graham  
Carolyn Ringel  
Union #50 Superintendency  
Frank Hess, Chair  
Dawn Fattore, Secretary  
Anne Hovey  
Kristen Dennison  
Adrian Hill

1. **Call to order** – The meeting was called to order at 6:33 pm by Frank Hess. There was a quorum of the Dover Sherborn Regional School Committee (DSRSC), the Sherborn School Committee (SSC), the Dover School Committee (DSC) and the Union #50 Superintendency Committee.
2. **Superintendent's Evaluation Subcommittee Update** - Ms. Fattore reviewed the time table and answered questions about the Superintendent's evaluation.
3. **Superintendent-School System Mid-year Goals Update** - Mr. Bliss updated the Committees on the work done so far on the 2014-15 Goals.
4. **Enrollment Report as of October 1, 2014** - the newly formatted report was presented and discussed.
5. **Wellness Committee's Recommendations: Food Service Advocate Report** - Mr. Bliss provided a report on "The Public Schools of Dover and Sherborn State of Food Services". The Administration has asked Ms. Madden and the Food Service Wellness Subcommittee to develop a set of goals and recommendations based on the report to present to the Committees at a later date.
6. **Policy Updates** - The Policy Subcommittee presented updates to policies for consideration by the Committees and a vote at future local meetings.
7. **School Nurse Leader** - The Advisory Committee on Extra Duties (ACED) has recommended a stipend School Nurse Leader position. Currently, the individual school nurses report to her Headmaster/Principal. The lack of a School Nurse Leader to act as a unifying agent and to provide appropriate clinical supervision for all nurses has been identified as an issue for the school system. Without a School Nurse Leader issues affecting the school are typically advanced to the Superintendent who does not have a clinical background. Mr. Bliss provided a job description and the ACED has determined the School Nurse Leader would be analogous to a department chair at the high school, weighted at 5.50 ratio points or \$7,800.93. The ACED recommends funding the position for the 2014-15 school year as follow: \$3,000 Essential School Health Services Grant, \$1,200.23 Pine Hill School Salary Line, \$1,200.23 Chickering School Salary Line, \$1,200.23 DSMS Salary Line, and \$1,200.23 DSHS Salary Line.

## DRAFT

There were motion to add the position of School Nurse Leader at a ratio of 5.5 to Appendix C of the current Teacher's Agreement.

DSRSC: motion by Ms. Graham, second by Ms. Ringel

Vote in favor: Ms. White, Mr. Lee, Ms. Graham, Ms. Ringel, and Ms. Krusell

SSC: motion by Ms. Hovey, second by Mr. Hoek

Vote in favor: Mr. Hess, Ms. Hovey, Mr. Garland and Mr. Hoek

DSC: motion by Mr. Spalding second by Ms. Doherty

Vote in favor: Ms. Fattore, Ms. Dennison, Ms. Doherty, Mr. Hill and Mr. Spalding

Ms. Graham made a motion to use \$3,000 from the Essential School Health Services Grant, \$1,200.23 from the DSMS Salary Line, and \$1,200.23 from the DSHS Salary Line to fund the School Nurse Leader position for the 2014-15 school year. Ms. Ringel seconded.

DSRSC Vote in favor: Ms. White, Mr. Lee, Ms. Graham, Ms. Ringel, and Ms. Krusell

There were motions to approve \$1,200.23 from the Salary Line to fund the School Nurse Leader position for the 2014-15 school year.

SSC: motion by Ms. Hovey, second by Mr. Hoek

Vote in favor: Mr. Hess, Ms. Hovey, Mr. Garland and Mr. Hoek

DSC: motion by Mr. Spalding second by Ms. Doherty

Vote in favor: Ms. Fattore, Ms. Dennison, Ms. Doherty, Mr. Hill and Mr. Spalding

There were motions to allocate funding of the School Nurse Leader, first reduced by any outside available funds, then the remainder split 50% Region, 25% Pine Hill, and 25% Chickering.

DSRSC: motion by Ms. Graham, second by Ms. Ringel

Vote in favor: Ms. White, Mr. Lee, Ms. Graham, Ms. Ringel, and Ms. Krusell

SSC: motion by Ms. Hovey, second by Mr. Hoek

Vote in favor: Mr. Hess, Ms. Hovey, Mr. Garland and Mr. Hoek

DSC: motion by Mr. Spalding second by Ms. Doherty

Vote in favor: Ms. Fattore, Ms. Dennison, Ms. Doherty, Mr. Hill and Mr. Spalding

### 8. Consent Agenda

- **Meeting Minutes: June 16, 2014**
- **Designation of Superintendent as voting member for TEC and ACCEPT**
- **ACCEPT Collaborative Agreement**

There were motions to approve the Consent Agenda.

DSRSC: motion by Ms. Graham, second by Ms. Ringel

Vote in favor: Ms. White, Mr. Lee, Ms. Graham, Ms. Ringel, and Ms. Krusell

SSC: motion by Ms. Hovey, second by Mr. Hoek

Vote in favor: Mr. Hess, Ms. Hovey, Mr. Garland and Mr. Hoek

DSC: motion by Mr. Spalding second by Ms. Doherty

Vote in favor: Ms. Fattore, Ms. Dennison, Ms. Doherty, Mr. Hill and Mr. Spalding

### 9. Transportation Contract Bid Process Timeline - The Business Manager expects the contract to be put out to bid in December.

### 10. Adjourn

There were motions to adjourn at 9:52 pm.

Respectfully submitted,  
Amy Davis