

**Dover Town Library – November 2014 Minutes (taken by Adrian Hill)**

**Tuesday November 12<sup>th</sup> 2014**

Present:

Anne Coster, Judy Schulz, Kim Hatfield, Joan King, Mark Bush, Adrian Hill and Cheryl Abdullah and John Cone (Warrant Committee).

**Announcements:**

Anne brought the meeting to order and started by reviewing the Annual Trustees Appeal – issued in Nov last year. Quick analysis yoy. 14,680 +42% (another \$100 donation just came in)

36% increase in # of donations, 86 up from 63 (2300 mailings). Average donation \$171.

**Reports:**

Cheryl then discussed the Director's report, including an update on links with the Sherborn Library and the great news that a Staff member turned down offer from another Library.

Friends of DTL. House tour. Brochure paid for everything – still crunching numbers. Anne commented that it was a great addition that Cheryl's letter to the brochure.

**Requiring Motions:**

October minutes were approved unanimously. Posting of minutes at the Dover town hall – October minutes still an issue, also for many other committees.

**Open Items:**

Trustees appeal: goal to get it out by end of month. Kim to design and write. Anne mentioned that she had quotes from USPS (flat costs yoy) and printers. Cost will be around \$1000.

Why better return yoy in appeal?? Hard to say. Adrian commented that the good copy in last year's letter likely had a part to play in the success.

There followed some discussion on what the Appeal should be for. Library materials seems the most logical.

The very exciting news of the DTL cited in the Library journal as a Star library was discussed – much and appropriate pride was expressed as this is a national award

**Other Business:**

Outside lighting/signage – Judy received much correspondence. Lights were originally requested to be more dim. 50W only. Carl contacted NSTAR to do an energy audit. Anne asked about # of fixtures or

strength of light bulbs. Judy and Adrian commented that one ought to change bulbs NOW to a higher wattage.

John Cone mentioned the payback time on LED for the town is well known and well appreciated.

Adrian said he would try and find out who at Regional School sorted the new parking lighting there.

Note made for next year capital budget purposes.

Signage – the issue fixed next day, thanks to Joan.

Capital Budget hearing – Anne and Mark to attend.

**Meeting adjourned at 9.54am.**