

Capital Budget Committee Meeting Minutes  
December 2, 2014

Attendees: Carol Lisbon, Bob Cocks, Bob Springett, John Cone, Doug Lawrence, and Mark Sarro  
Guest: Jim Dawley

Meeting was called to order at 7:30 a.m. in the Selectmen's Meeting Room.

1. Minutes of 11/18 were approved
2. Chief McGowan presented the Police Department's capital budget request. Using the 1/2/1/2 vehicle replacement schedule has worked well. In addition, to replacing the unmarked detective sedan and a marked patrol vehicle, the Chief's car should also be replaced for a total of \$83,000 in FY16.
3. The Cemetery Commission had no requests for FY16 but needs to submit an approved document for FY16-FY20.
4. Dave Ramsay and Karl Warnick presented the Selectmen's budget. The Library upper level carpeting will be replaced and walls painted (\$125,000). These items were grouped to save on shelf moving expenses. The CCC facilities upgrades will include renovation of 4 bathrooms and improved storage facilities (\$530,000). The committee toured of the building.
5. The committee discussed the protocol developed with the Dover School Committee to better identify operating vs. capital expenditures for building maintenance and technology. As was done several years ago for maintenance, a technology replacement line item will be added to the operating budget. It is expected that new technology initiatives will continue to flow through the capital budget. Annual review by the CBC and Warrant Committee of operating budget maintenance and technology expenses will occur for transparency purposes.

Meeting adjourned 9:17 am.

Next meeting: 12/16 for review of P&R, Fire and Ambulance.

Respectfully submitted,

Carol Lisbon