

Dover School Committee
Meeting of June 19, 2013

Members Present: Dawn Fattore
Kristin Dennison
Tim Caffrey
Lauren Doherty
Adrian Hill

Also Present: Valerie Spriggs, Superintendent of Schools
Christine Tague, Business Manager
Dr. Theresa Nugent, Principal
Dr. Deb Reinemann, Assistant Principal
Marla Colarusso, SPED Director

1. Call to order

Ms. Fattore called the meeting to order at 6:30 pm in the Chickering Library.

2. Virtual Tour of Chickering School

3. Welcome Adrian Hill - Ms. Spriggs welcomed Mr. Hill to the Committee.

4. Approval of Minutes

a. May 20, 2013

Ms. Doherty made a motion to approve the minutes of May 20, 2013. Ms. Dennison seconded.
13-28 VOTE: 3 - 0 - 2 (Mr. Caffrey and Mr. Hill abstained)

3. Community Comments – none

4. Reports

a. PTO Report –Ms. Sampson updated the Committee on recent and upcoming events with PTO:

- The annual budget was approved at the last PTO meeting on June 7th.
- The Auction will be held in the spring.
- The focus of the PTO remains curriculum enrichment programs. The Social and Emotional Wellness theme will continue for the 2013-14 school year.
- DS Soccer has donated new soccer nets for the playground.
- There will be a new piece of equipment installed at the playground over the summer.

- Ms. Doherty made a motion to approve the installation of the new piece of equipment for the playground pending the custodians' schedule before the start of school. Ms. Dennison seconded.

● 13-27 VOTE: 5 - 0

a. Subcommittee Reports - TEC documents have been added to the school website.

b. Superintendent's Report - Ms. Spriggs referred the Committee a list of colleges the Class of 2013 will be attending in the fall and thanked Committee members for their service during her tenure.

c. Business Manager's Report

- Status of Appropriations - As a result of the Payroll Systems conversion, the Status of Appropriations report is not available. Ms. Tague is still able to review and summarize the budget versus actual variances. There is a projected negative salary variance of \$4,000 which will be offset by projected favorable variances in utilities (\$22,000), regular education transportation (\$20,000) and facilities contracted services (\$8,000). This total operating variance of \$51,000 does not include the projected unfavorable variance of \$50,202 for OOD tuition and transportation. This negative balance will be offset with Circuit Breaker Reimbursement.

● FY14 Budget

- Capital Items/Transition Memo - Ms. Tague included a list of summer projects the Administration will be working on during the short summer break.

- Food Service - There is a deficit of \$17,000 this year in the program which is intended to be self-supporting primarily due to declining participation. Ms. Tague will report back to the Committee during the next school year on the status of the Food Service program.
- a. Principal's Report
 - Chickering Handbook Changes - There was discussion about the proposed changes including the language about "unexcused" absences.
 - Ms. Doherty made a motion to approve the Summary of Changes to the handbook dated April, 2013 with the addition of unexcused absence language, School Committee dates and any necessary name changes. Mr. Caffrey seconded.
 - 13-30 VOTE: 5 - 0
 - School Improvement Plan - Dr. Nugent presented the SIP. There was discussion and suggested changes to the goals.
 - Mr. Caffrey made a motion to accept the School Improvement Plan for 2013-14 with discussed changes. Mr. Hill seconded.
 - 13-31 VOTE: 5 - 0
 - Dr. Nugent thanked the Committee and the Chickering Community for their support during her years as principal.
1. **Special Items/New Business**
 - a. DSEF Grants - DSEF has awarded grants totaling \$30,744 to Chickering.
 - Ms. Doherty made a motion to accept the DSEF grants in the amount of \$30,774. Ms. Dennison seconded.
 - 13-32 VOTE: 5 - 0
 - b. TEC Agreement - The TEC Agreement has not be finalized so will not be voted on until the fall. Ms. Fattore will stay on as the TEC representative.
 - Mr. Hill made a motion to appoint Ms. Fattore as TEC representative for 2013-14. Mr. Caffrey seconded.
 - 13-29 VOTE: 5 - 0
 - a. Subcommittee Appointments - appointments were made.
 - b. School Committee Summer Schedule
8. **Routine Business**
 - a. Enrollments as of June 1, 2013
 9. **Future Business**
 - b. September Agenda Items
 10. **Adjournment**

Motion to adjourn at 8:55 pm.

Respectfully submitted,
Amy Davis