

**Dover School Committee**  
Meeting of January 28, 2013

Members Present: Dawn Fattore, Chairperson  
Karl Johnson  
Tim Caffrey  
Lauren Doherty, Secretary  
Kristen Dennison

Also Present: Valerie Spriggs, Superintendent  
Steven Bliss, Assistant Superintendent  
Christine Tague, Business Manager  
James Stuart, Warrant Committee  
Bob Cocks, Warrant Committee  
Dr. Terry Nugent, Principal  
Dr. Deb Reinemann, Assistant Principal  
Marla Colarusso, Director of Special Education

**1. Call to Order**

Ms. Fattore called the meeting to order at 8:35am in the Chickering Conference Room.

**2. Discussion of the FY14 Budget Version 3:**

Christine Tague presented the proposed Fiscal Year 2014 Budget for the Dover Public Schools of \$6.6M, which represents a \$194K, or 3%, operating budget increase over the prior fiscal year budget, excluding out of district (OOD) tuition and transportation. Inclusive of OOD, the proposed budget is \$9.0M which represents a \$622K, or 7%, increases over the prior fiscal year budget.

The budget assumes the additional cost of \$30K for the approved World Language Program. Other budget variances compared to the prior fiscal year budget are documented in the cover letter in the first tab of the Budget Binder.

Adjustments made to the original budget, as documented in the document "Dover School Department FY 2014 Revised Budget", were discussed, as follows:

- a) 0.9 FTE reductions allocated between two specialists/support departments due to excess capacity resulting from declining enrollment.
- b) 0.0 FTE classroom teacher reductions, after reviewing enrollment by grade and forecast of kindergarten enrollment.

Mr. Johnson was dismissed at 9:55am.

Ms. Doherty made the motion to approve the FY14 budget of \$8,977,854. Mr. Caffrey seconded. There was no further discussion.

**Vote: 13-07** In favor: Ms. Fattore, Mr. Caffrey, Ms. Doherty and Ms. Dennison.

**3. Discussion of the FY13 Capital Budget for Technology Purchases**

Revisions to the last draft of the Capital Budget Request for Technology Purchases as of 12-10-12 were discussed, as follows:

- a. Proposed spending for the Grades 2 and 3 Device Pilot was reduced from \$56,000 to \$14,000. This funding would provide 28 devices and was deemed sufficient for the project.
- b. A revision to the previous 12-10-12 Dover Capital Request Appendix of Capital Requests Approved in Prior Years was discussed. The amount to be encumbered for the ipad initiative related to the Casper Software was reduced from \$13,000 to \$4,000. The \$9,000 reduction is attributable to upgrades in the school WIFI connections.

Ms. Dennison made a motion to approve the FY14 Capital Budget for Technology Purchases in the amount of \$44,000. Mr. Caffrey seconded. There was no further discussion.

**Vote: 13-08** In favor: Ms. Fattore, Mr. Caffrey, Ms. Doherty and Ms. Dennison

4. Ms. Fattore requested that Committee members forward a list of agenda items for the next March School Committee meeting.
5. **Adjournment** – Ms. Fattore requested a motion to adjourn. Ms. Dennison motioned, Mr. Caffrey seconded. The meeting adjourned at 10:42am.

Respectfully Submitted,  
Lauren Doherty

**Dover School Committee**  
Meeting of February 26, 2013

Members Present: Dawn Fattore, Chairperson  
Karl Johnson  
Tim Caffrey  
Lauren Doherty, Secretary  
Kristen Dennison

Also Present: Valerie Spriggs, Superintendent  
Steven Bliss, Assistant Superintendent  
Christine Tague, Business Manager  
James Stuart, Warrant Committee  
Dr. Terry Nugent, Principal  
Dr. Deb Reinemann, Assistant Principal  
Marla Colarusso, Director of Special Education

**1. Call to Order**

Ms. Fattore called the meeting to order at 5:08pm in the Middle School Conference Room.

**2. Discussion of the FY14 Budget Version 4:**

Christine Tague presented the proposed Fiscal Year 2014 Budget for the Dover Public Schools of \$6.6M, which represents a \$179K, or 3%, operating budget increase over the prior fiscal year budget, excluding out of district (OOD) tuition and transportation. Inclusive of OOD, the proposed budget is \$9.0M, which represents a \$667K, or 8%, increases over the prior fiscal year budget.

Budget variances compared to the prior fiscal year budget are documented in the FY14 Budget Executive Summary as of February 26, 2013. After discussion, the following changes were proposed for the final budget to be presented with a motion to approve at the March 11<sup>th</sup> School Committee meeting:

- a) It was advised that the proposed 0.2 FTE reduction in Art would cause a teacher to lose health benefits. To avoid this outcome, it was proposed to reduce the position by 0.1 FTE, which will increase the final budget by approximately \$7.5K.
- b) It was concluded that the proposed 0.4 FTE reduction in Music would sacrifice the quality of the program. The committee requested that the final budget eliminate the 0.4 FTE reduction in Music.
- c) It was advised that the proposed 0.5 FTE reduction in Psychology may negatively impact service delivery and need to be revised in the final budget.
- d) Enrollment by grade and the kindergarten enrollment forecast were reviewed and it was proposed to leave the 0.0 FTE classroom teacher reductions in the final budget.

**3. Adjournment** – Ms. Fattore requested a motion to adjourn. Ms. Dennison motioned, Mr. Caffrey seconded. The meeting adjourned at 6:24pm.

Respectfully Submitted,  
Lauren Doherty