

## **Dover Recycling Committee Meeting Minutes for May 6, 2013**

**Present:** Becky Gladstone, Matthew Schmid, Savita Shukla, and Amy Wilcox

**Absent:** Becky Sommer-Petersen, Chris Poulsen

**Additional Attendees:** Craig Hughes, John O'Keefe,

### **Administrative**

- April 8, 2013 minutes were approved.
- Next meeting will be June 3<sup>rd</sup> at 8:30 AM, Dover Town Garage.

### **DRC Program/Policy**

- Amy Wilcox informed the group that Kathi Mirza/MA DEP, has accepted the committee's invitation to speak at our next meeting June 3. It was agreed that K.Mirza should be provided with background on Dover's current trash and recycle program, compilation of town reports recycling data, and a possible visit of Transfer Station. Topics of discussion on June 3 to include state standards and best practices, measures of performance/achievement, education, grants.
- Next Steps: A.Wilcox to confirm with K.Mirza, share background.

### **School Program**

- Becky Gladstone reported that Steve Bliss/School Superintendent conducted internal recycling meeting April 11 with group of roughly 10 enthusiastic attendees. Had planned on broaching topic of the hauler contract at that time.
- Next Steps: B.Gladstone to follow up with S.Bliss and report back to group.

### **Transfer Station**

#### **Redeem Trailer**

- Savita Shukla reported that Track & Field is on for the month of May. S. Shukla will send out list for next month's groups. S.Shukla reviewed the check/record keeping process to the group, as well as communications process. Suggestions were made such that the year schedule should be communicated and confirmed via email before the end of the school year, as Sue Connelly in the Athletic Department is main contact for most groups. Reminders should be sent two months ahead as well to get the leaders lining up their volunteer shifts. The group expressed their appreciation for S.Shukla's taking this on.
- The issue was raised as to whether an individual should be allowed to help as backup to a group having trouble filling shifts. All agreed that this should only be done on a volunteer basis, but that the splitting of money is not to be undertaken as this undermines the group's responsibility as well as the clarity of where donations are going. All agreed that clarity and transparency are important to maintain.

### **Signage**

- C. Poulsen had taken pictures of all of the signage at the transfer station and offered to present them to the committee at next month's meeting with recommended updates. He will forward the pictures of the signage in the redemption trailer to Ms. Shukla for her consideration of what to do there. Ms. Gladstone indicated that she still has the jpegs of the pictures for the signage

and Mr. Hughes indicated that he believed he still had all the old contact information for the women who had done the signs 5-7 years ago, which would probably make updates easier and cheaper. It was discussed that John O'Keefe's report presented last month and many of the recommendations from Mr. Hayes should be incorporated into the updates/upgrades recommended for the signage at the transfer station. It was suggested that Chris Poulsen's work on the signage revisions might be presented at next months meeting.

- Next Steps: A.Wilcox to confirm with C.Poulsen that June 3 would work for him.

#### Other Business

- A.Wilcox reported that a local business from a neighboring town had offered to sponsor an additional litter clean up as many streets are littered again. The group discussed and agreed that litter clean up falls under the purview of the Highway Department. Groups are certainly welcome to form teams and pitch in at our annual resident clean up if that's of interest.

#### Membership

- Anticipating the completion of Becky Gladstone's term, it was remarked what an enormous loss it will be for the Committee. Becky has done so much for the town during her tenure on Dover Recycling. We will all miss her vast knowledge, seemingly endless supply of energy, dedication and passion. We thank her for many years of service to Dover's environmental sustainability.

#### Broader Mission

No discussion.

Meeting Adjourned 11:00 am.