

Capital Budget Committee Meeting Minutes
December 2, 2013

Attendees: Carol Lisbon, Bob Cocks, Bob Springett, Kate Bush, Gordon Kinder, Mark Sarro

Guests: Judy Schulz, Cheryl Abdullah, Chris Boland, Dave MacTavish, Craig Hughes, Dave Ramsay

Meeting was called to order at 7:30 a.m. in the Selectmen's Meeting Room.

1. Minutes of 11/18/13 were approved
2. Library Budget review included discussion of \$7000 request in FY15 and FY17 for technology upgrades for staff computers. The Children's Room renovations from the FY14 capital budget funds will be done in December, during which time the Room will be closed.
 - a. Action: Library to resubmit Request with FY19 technology item and provide additional detail/inventory of technology assets and needs
3. Parks and Recreation review of open items included: the department vehicle from FY14 has been received; the \$25,000 from FY12 for softball field renovation will be done in the Spring 2014 and include replacement of the infield, new fencing (not posts) and benches. FY15 requests include \$35,783 (\$25,750 after trade-in) for a large tractor mower and \$9,000 for repiping of the Caryl Park well due to corrosion. The FY16 request for \$25,000 for irrigation improvements at Caryl Park and Chickering Fields was discussed. Field usage changes will result in increased use of lacrosse, softball and baseball fields at Caryl Park which will require more water.
 - a. Action: P&R will resubmit request with FY18 and FY19 projections
4. Highway review centered upon inventory discussion. FY15 requests for one-ton truck with plow (\$56,540) and slide-in sander (\$15,550) were discussed.
 - a. Action: Highway to resubmit with additional sanders in out years and a revisit of pricing for the \$55,000 one-ton truck with plow for FY16.
5. Cemetery: discussion on request for the Hearse House renovation continued. It was mentioned that moving the equipment currently in the Hearse House to the Highway Garage would create additional problems and that there was no compelling need for an office at the cemetery given the close proximity of an office, conference room, kitchen and bathroom at the Highway Garage. A vote of 0-6 was taken to not recommend this expenditure.
 - a. Action: Kate and Bob S. to meet with Cemetery Commissioners.
6. Fire/Ambulance
 - a. Action: Bob Cocks to discuss Ambulance open item from FY12.

Next meeting: 12/16 – Police, Region, Fire/Ambulance (if necessary)

Respectfully submitted,
Carol Lisbon