

**Dover Recycling Committee**  
**Minutes for April 8, 2013 (Approved)**

**Present:** Amy Wilcox, Matt Schmid, Becky Gladstone, Savita Shukla, and Christopher Poulsen

**Absent:** Becky Sommer-Petersen

**Additional Attendees:** Craig Hughes (invitation)

**Administrative**

- March 18, 2013 minutes were approved.
- Next meetings will be May 6<sup>th</sup> and June 10<sup>th</sup> at 8:30 AM, Dover Town Garage.

**School Program**

- B. Gladstone confirmed the tremendous support the Regional School Superintendent is getting among his staff for a revamped green program at the schools and indicated she expects Mr. Bliss should be prepared to meet with the Dover and Sherborn recycling committees by late April/early May to review their plans.
- The committee discussed that it is their understanding that the Regional School waste disposal contract is reconsidered in June and it was agreed that the committee would email a request to the Regional School Superintendent to see whether “dual stream” recycling could be established with their next hauler without extra cost and also whether monthly reporting could be established for total tons of trash and recyclables collected. (B. Gladstone)

**DRC Program/Policy**

- The committee had Craig Hughes, Superintendent of Streets, Town Highway Dept. brief it on existing recycling arrangements the town has with third parties. Mr. Hughes presented a summary of all of the recyclable types, where they go and

whether the town receives or pays money to for each. Questions and answers included existing arrangements w/ Dover trucking, town composting, history and current policy concerning brush, the transport of redemptions to Bullards, the cost to dispose of electronics, etc.

- The committee and Mr. Hughes discussed the problem of the appearance and quantity of trash and recyclables at the Dover Deli and Dover Market and the problem of food and other trash being thrown in with the recyclables at those locations. After much discussion and consideration of suggestions on how best to improve the appearance, sanitation, and recycling at these locations, the committee concluded that perhaps the best approach would be to simplify responsibility for the trash and recyclables at those locations and place responsibility squarely with the business owners whose patrons are the principle contributors of the trash/recyclables. The committee concluded that it would investigate with the Town Counsel and Selectmen, the practicality of a town policy/ordinance that in effect... requires all commercial establishments in town that sell food or beverage to maintain trash and recyclable containers close to their front doors (inside or outside) and if such an establishment has outdoor seating to provide and maintain adequate trash and recycling containers outside in close proximity to the seating area. (C. Poulsen)
- M. Schmid provided the committee with a copy of the town of Lincoln's green program as a best practice for a town comparable to Dover. A. Wilcox offered to make electronic copies of Mr. Schmid's document to facilitate sharing w/ the committee members via email. The committee agreed the change Mr. Schmid's town to research "from Concord" "to Lincoln."

### Community Outreach

#### Dover Spring Clean-up

- The committee reviewed how the Dover Clean-up day had gone on March 30, considering what went well and what not so well. Over all, the committee felt this

year's participation and achievement was an overwhelming success. A. Wilcox was thanked and commended for her efforts to organize and participate in this year's clean-up. For next year, the committee thought that they would consider a barbeque or pancake brunch at the Town Common at 12:00 for all volunteers.

## Transfer Station

### Practice & Procedure

- J. O'Keefe provided the committee members notes of his Late March/Early April interviews with Craig Hughes, Superintendent Streets and Wade Hayes, Transfer Station Operator, concerning practices and procedures at the transfer station, third parties involved in the destination of trash and recyclables, recommendations they have for improvement. The interviews and notes were very thorough and Mr. O'Keefe was thanked for his efforts. In the near-term, the interview notes and many of the recommendations from Mr. Hayes will be incorporated into the updates/upgrades recommended for the signage at the transfer station.

### Redemption Trailer

- There was some discussion with S. Shukla on ideas to improve upon the redemption trailer. B. Gladstone offered to work w/ Ms. Shukla using a web service that would permit participating organizations to schedule their volunteers online, include volunteer contact info for Shukla and the operators at the transfer station, and for the volunteers to receive automated reminders of their shift responsibility from the system.

### Signage

- C. Poulsen had taken pictures of all of the signage at the transfer station and offered to present them to the committee at next month's meeting with recommended updates. He will forward the pictures of the signage in the redemption trailer to Ms. Shukla for her consideration of what to do there. Ms. Gladstone indicated that she still has the jpegs of the pictures for the signage and Mr. Hughes indicated that he believed he still had all the old contact information for

the women who had done the signs 5-7 years ago, which would probably make updates easier and cheaper.

**Broader Mission**

No discussion.

Meeting Adjourned 11:00 am.