

BOARD OF ASSESSORS

Meeting Minutes April 17, 2013

Chairman Caroline M. C. White called the meeting to order at 5:10 PM in the Assessors Office. Present were Board Members Caroline B. Akins and Charles W. Long and Town Assessor Karen MacTavish.

1. Regular Business
 - By unanimous vote, the Board approved meeting minutes from March 13, 2013.
 - Warrants for Motor Vehicle Excise Tax Commitments #8 of 2012 and #2 of 2013 were reviewed and endorsed.
2. Uncollectible Motor Vehicle Excise Taxes

In response to a request from the Tax Collector, the Board unanimously authorized abatement of uncollectible Motor Vehicle excise taxes from 1997.
3. Notice of Termination, Agricultural/Horticultural Land

The Board endorsed a *Notice of Termination of Valuation* under the provisions of Massachusetts General Laws, Chapter 61A, §9 for 7.142 acres of land known as Lot 3, Dedham Street, Parcel No. 08-011.
4. Inspection Policy

By unanimous vote, the Board agreed on a policy change regarding inspections. Henceforth, if all members present for an inspection along with the Town Assessor are not permitted to enter a home, no inspection will be completed by any one of the members or the Town Assessor individually.
5. Procedural Manual

Work is continuing on a procedural manual for the office.
6. Next Meeting

The next meeting was scheduled for Wednesday, May 29, 2013 at 5:00 PM.

At 5:40 PM, it was moved by Mrs. Akins and seconded by Mr. Long to adjourn the meeting to enter executive session for the purpose of reviewing exemption and abatement applications and discussing Appellate Tax Board matters. With three members voting, the motion was approved, 3-0.

The Board returned to public session at 6:50 PM to report on actions taken during their executive session as follows:

FY 2013 Personal Exemptions: 1 application approved (unanimous, 3-0)

FY 2013 Real Estate Tax Abatements: 12 applications approved (unanimous, 3-0)

Executive Session Actions (continued)

- FY 2013 Real Estate Tax Abatements:
- 1 application approved (2-0)
(Mrs. Akins recused herself in order to avoid a possible conflict of interest)
 - 1 application approved (2-0)
(Mr. Long recused himself in order to avoid a possible conflict of interest)
 - 2 applications denied (unanimous, 3-0)
 - 1 application deemed denied (unanimous, 3-0)

It was moved by Mrs. Akins and seconded by Mr. Long to adjourn the meeting. With three members voting, the motion was approved 3-0.