

**Senior Center Needs Assessment Committee
February 14, 2013**

MEMBERS PRESENT: Maureen Dilg, Cara Groman, Jack Walsh
GUEST: Matthew Schmid

Meeting was called to order to 2:35 p.m.

Acceptance of Minutes

A motion was made and seconded to accept the January 24, 2013 minutes. The motion passed unanimously.

OLD BUSINESS

Heard Property Survey

The updated survey of the Heard property was reviewed. The results are inconclusive as to whether a Senior Center can be built on the property.

Senior Email Addresses

Maureen Dilg reported the Eagle Scouts have decided not to take over the task of obtaining seniors' email addresses. Attendees at the COA lunches will be asked to voluntarily provide their email addresses. Cara Groman and Matthew Schmid offered to begin inputting the email addresses we currently have into the database.

February COA Board Meeting

The Committee reviewed the January 23, 2013 COA Board Minutes as well as the COA Board letter being sent to the Selectmen requesting additional space within the Caryl Community Center (i.e. Art Room and adjoining storage spaces).

Warrant Article

The committee discussed the COA Board's motion to increase the request to the Warrant Committee for the Heard property Senior Center feasibility study from \$15,000 to \$25,000. Jack Walsh outlined his presentation at the March 18th Open Warrant Committee meeting.

NEW BUSINESS

Facilities Review and Recommendations

The Committee reviewed Matthew Schmid's "Town of Dover COA Facilities Review and Recommendations". Jack Walsh recommended a few changes be made to the report. A copy of this report will be provided to the COA Board members. Mr. Schmid was thanked for his work on this report.

Public Relations

The Committee discussed our need to begin a public relations campaign.

The next meeting of the Senior Center Needs Assessment Committee will take place on March 11, 2013, 2:30 p.m. in the lower level conference room.

A motion to adjourn was made by Jack Walsh at 3:50 p.m. and seconded by Cara Groman. All in favor.

Respectfully submitted,

Maureen Dilg