

Dover Parks and Recreation Commission  
June 21, 2013 Meeting Minutes

P&R Commissioners in Attendance Chris Boland, Peter Davies , Eric Loeffler, Scott Seidman, Nancy Simms

P&R Employees in Attendance Dave MacTavish, Mark Ghiloni

Others In Attendance Sally Helwig , Scott Goddard, James Dawley

Meeting was called to order at 7:47am

Acceptance of Minutes

Acceptance of the May 3<sup>rd</sup> 2013 were approved 5-0

Nancy will Submit the Minutes.

## CPARC

Scott Goddard from Goddard Consulting gave the following update.

Cheney Engineering has completed the work but has not produced a plan yet. Scott did not find anything notably different than was already on the GALE plan showing the proposed footprint. An ANRAD – (Abbreviated Notice of Resource Area Delineation) could be filed with the Conservation Commission to ratify the wetland boundaries and would be binding for 3 years. This process would cost about \$3.5k or more to produce an ORAD –Order of Resource Delineation. This would also include the public meeting with the Dover Conservation Commission. This would be a planning tool for the front half of the entire Caryl Park site for any future projects. Scott expressed his concerns that vandalism ( the moving of flags) could increase the cost of producing an ANRAD filing.

## Softball Field

The possibility of making the Caryl Park Field C2 ( the bug field) into a girls softball field. There was a vote for \$25,000.00 to make a softball field in Dover at the 2011 Town Meeting that was approved. P&R told the Capital Budget Comm. That this would be done by 2013. We need to ask the Selectmen for an extension. Chris Boland was going to contact them.

## ADMINISTRATIVE

- Mark would like to hire Paige MacTavish Desisto and Dylan Davies as two of the Summer Playground employees. Because they are relatives of P&R employees and/or commissioners, the commission needs to vote on their employment. Paige: 4-0. Dylan 4-0.
- Chris moved to reappoint Dave MacTavish as P&R Director. Peter seconded. 4-0.

- Chris reported that he and Mark attended yesterday's CMAC meeting. There was discussion at the CMAC meeting about streamlining the reservation process associated with renting rooms in the Caryl Community Center. Chris and Mark were asked if the software package currently being used by P&R had the ability to handle room reservations. Mark reported that the software modules P&R currently has does not have that ability but there is a module that could be added. Mark was going to look into the price and report back to CMAC.

### **RECREATION**

Mark reported that he had spoken with Dave Ramsay about offering archery at this year's summer playground. Dave R. reviewed the program and determined that the insurance policy carried by the archery program was sufficient and gave Mark the go ahead on offering this new program. Mark reported that archery is very popular with neighboring P&R departments.

### **NEXT MEETINGS**

P&R - July 24, 2013 at 7:30am

P&R - August 28 at 7:30am

The meeting was adjourned at 8:52am.